

# Paramount Unified School District

15110 California Avenue, Paramount, California 90723-4378  
(562) 602-6000 Fax (562) 602-8111

## BOARD OF EDUCATION

ALICIA ANDERSON  
*President*

TONY PEÑA  
*Vice President*

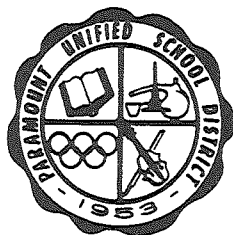
SONYA CUELLAR  
*Member*

LINDA GARCIA  
*Member*

VIVIAN HANSEN  
*Member*

DELORES STEPHENS  
*Co-Interim Superintendent*

DAVID VERDUGO, Ed.D.  
*Co-Interim Superintendent*



## STUDY SESSION OF BOARD OF EDUCATION

### MINUTES

**August 12, 2015**

The meeting was called to order at 5:03 p.m. by President Alicia Anderson in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Roll Call	Trustee Alicia Anderson	Trustee Linda Garcia
	Trustee Tony Peña - ill	Trustee Vivian Hansen
	Trustee Sonya Cuellar	

Administrator's Present	Delores Stephens, Co-Interim Superintendent David Verdugo, Co-Interim Superintendent Ranita Browning, Interim Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Deborah Stark, Assistant Superintendent-Educational Services Cindy DiPaola, Director-Maintenance & Operations
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Approve Study Session Meeting Agenda August 12, 2015 1.226	Trustee Cuellar moved, Trustee Hansen seconded and the motion carried 4-0 to approve the August 12, 2015 Special Meeting agenda.  Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen Absent: 1 – Trustee Peña
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## INFORMATION ITEM

Solar Energy Review with Partners For Many Generations Solar	Paul Mikos, President with PFMG and Alex Smith, Vice President Business Development provided the Board with information on energy engineered solar solutions and project benefits.
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Mr. Smith shared Solar Project Benefits:

- Positive Impact to General Fund
  - \$780,000 in the first 5 years
  - \$13.9 Million over 25 years
- Educational Enrichment
  - Curriculum with solar as the center piece
- Local Hiring
- Improved Campus Security and Safety
  - Improved lighting in parking lots for path of travel
- Shade for Students, Cars and the Community
- Community Partnership

**8-12-15** *Serving the communities of Bellflower, Lakewood, Long Beach, Paramount and South Gate.*

*Great things are happening in Paramount schools*

- Tailored support
- Environmental and Human Health Benefits
- Positive PR for the District

Savings Summary:

**Savings Projections**

Savings Projection Years 1-5                   \$780,000 - \$970,000  
 Cumulative Savings Projection,           \$13,970,000 - \$17,250,000  
 Years 1-25

**Power Purchase Agreement (PPA) Terms**

**Capital Costs                                       \$0.00**  
 1<sup>st</sup> year PPA rate per kWh                   \$0.1583  
 (aggregate)  
 PPA annual rate increase, to Year       3.90%  
 15  
 PPA annual rate increase, from           0.00%  
 Year 16 to end of term  
 PPA term   25 years

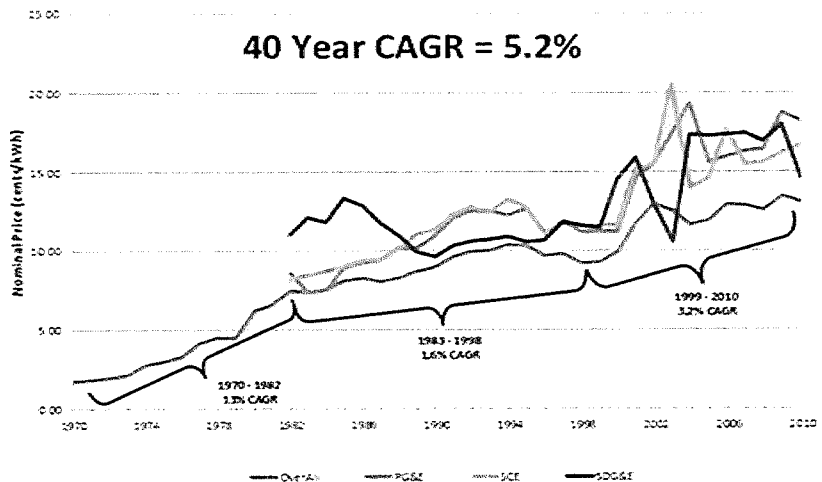
**Historical Consumption Data (for proposed meters)**

Total 12-month energy usage (kWh)   8,588,520  
 Total 12-month electricity cost           \$1,700,413  
 during analysis period  
 Average electricity rate on current       \$0.1914  
 tariff

**Projected Utility Costs**

Average electricity rate on current       \$0.2027  
 tariff for 12-month period following  
 projected solar operation date  
 Average utility annual rate increase   5.0%

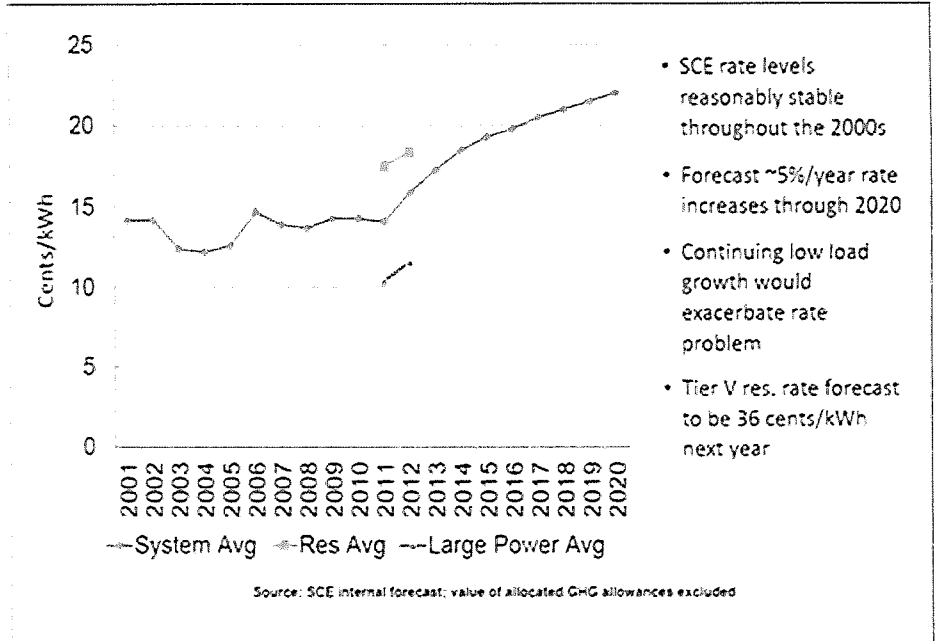
California Commercial Sector Historical Electricity Prices



Source: Energy Information Administration  
[http://www.eia.gov/data/states/california/price/price\\_electricity.html](http://www.eia.gov/data/states/california/price/price_electricity.html)  
<http://www.energyjournal.org/publications/index.html>

Souther California Edison

- SCE raised rates over 10% in 2013
- SCE has raised rates by an additional 10% since the beginning of 2014
- SCE projects approximately 5% rate escalation through 2020



Power Purchase Agreement:

- Zero Capital Cost to Paramount Unified School District
- PFMG Solar Designs, Builds and Maintains Solar Energy Systems
- Tax Incentives Monetized
- Technology
  - Tier 1 components
- Increases Benefit of Prop 39 Funds
- End of PPA Term Flexibility
  - System removed at no cost to District
  - System purchased at fair market value
  - PPA renewed

Paramount USD Solar Project Details

- Positive Impact to General Fund
  - \$780,000 in the first 5 years
  - \$13.9 Million over 25 years

Site Name	Mounting Type	System Size kW-DC	Estimated 1st Year kWh
Alondra Middle School	Elevated Structure	341.00	559,000
Buena Vista High School	Elevated Structure	155.00	254,000
Collins Elementary School	Elevated Structure	111.60	188,000
District Office	Parking Canopy	86.80	144,000
Gaines Elementary School	Parking Canopy	74.40	117,000
Hollydale Grade School	Parking Canopy	296.67	482,000

Jackson Middle School	Parking Canopy	183.21	297,000
Jefferson Elementary School	Parking Canopy	159.96	257,000
Keppel Elementary School	Elevated Structure & Parking Canopy	153.45	247,000
Lincoln Elementary School	Parking Canopy	192.51	309,000
Los Cerritos Elementary School	Elevated Structure	197.16	329,000
Mokler Elementary School	Parking Canopy	155.00	264,000
Paramount Adult School	Parking Canopy	174.84	282,000
Paramount H.S. West Campus	Elevated Structure & Parking Canopy	260.40	441,000
Paramount Park Middle School	Elevated Structure & Parking Canopy	198.40	413,000
Roosevelt Elementary School	Parking Canopy	235.60	384,000
Tanner Elementary School	Parking Canopy	179.80	306,000
Wirtz Elementary School	Parking Canopy	130.20	214,000
Zamboni Elementary School	Elevated Structure & Parking Canopy	235.60	409,000

**PFMG Solar:**

- The Solar Leader for Southern California Schools
  - 106 schools at 14 school districts
  - Energy Engineered
  - No Change Orders
- Partnership
  - Exceptional Client References
  - Educational Enhancements (Internships, Mentoring Programs, Scholarships, SkillsUSA)
- Construction with District Needs in Mind
  - DSA experts- 100% close-out of DSA numbers
- Safety
  - Enhanced Electrical Safety Specifications

**Powering Schools = Empowering Students**

- Use solar systems as labs for students
- Algebra, math, economics, writing
- Proven success of the program

Palmdale High School, students made a 14% overall gain on their test scores

**California Government Code 4217:**

- Designed to allow public agencies to take advantage of time sensitive incentives
- Provides flexibility and procurement for solar energy projects

Mr. Smith and Mr. Mikos thanked the Board for giving them the opportunity to present their services and a summary of their walk through of possible projects throughout the district.

**ADJOURNMENT**

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 4-0 to adjourn the Special Meeting of the Board of Education held on August 12, 2015 at 5:53 p.m.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
 Absent: 1 – Trustee Peña

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David Verdugo, Co-Secretary  
To the Board of Education

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President

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Vice President/Clerk

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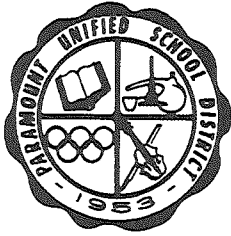
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DELORES STEPHENS  
*Co-Interim Superintendent*

DAVID VERDUGO, Ed.D.  
*Co-Interim Superintendent*



## REGULAR MEETING OF BOARD OF EDUCATION

### MINUTES

**August 12, 2015**

The meeting was called to order at 6:02 p.m. by President Alicia Anderson in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance Greg Francois, Director-Secondary Education and Instructional Technology, led the Pledge of Allegiance.

Roll Call  
Trustee Alicia Anderson Trustee Linda Garcia  
Trustee Tony Peña - ill Trustee Vivian Hansen  
Trustee Sonya Cuellar

Administrators Present  
Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
Ranita Browning, Interim-Assistant Superintendent-Business Services  
Myrna Morales, Assistant Superintendent-Human Resources  
Deborah Stark, Assistant Superintendent-Educational Services  
Adrian Ayala, Director-Leadership Development  
Kim Cole, Director-Special Education/ECE  
Cindy DiPaola, Director-Maintenance & Operations  
Greg Francois, Director-Secondary Ed. & Instructional Technology  
Randy Gray, Director-Curriculum & Instruction/Projects  
Troy Marshall, Director-Technology  
Manuel San Miguel, Director-Student Services  
Beatriz Spelker-Levi, Director-Personnel  
Patricia Tu, Assistant Director-Fiscal Services  
Margarita Rodriguez, Coordinator-Assessment and Accountability  
Kelly Anderson, Principal-Jackson School  
Holly Hennessy, Principal-Tanner School  
Elizabeth Salcido, Principal-Zamboni Middle School  
Hector Lujan, Assistant Principal-Paramount Adult School  
Lisa Nunley-Macon, Hollydale School  
Lisa Kirk, Assistant Principal- Zamboni Middle School  
Nancy Manning, Assistant Principal-Hollydale School  
Roxanne Shelby, Assistant Principal-Buena Vista High School

Approve Agenda  
August 12, 2015  
1.227

Trustee Cuellar moved, Trustee Garcia seconded. Dr. Verdugo shared with the Board that action item 4.2-A required a substitution of a resolution. Page 80 and 81 are duplicates and there was also a change to item 3.3-I, Jefferson School's ending time for 1-3<sup>rd</sup> grade

**8-12-15** *Serving the communities of Bellflower, Lakewood, Long Beach, Paramount and South Gate.*

*Great things are happening in Paramount schools*

and should reflect 2:13 p.m. as the end time. The motion carried 4-0 to approve the agenda of the Regular Meeting of August 12, 2015 as amended.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

The Board of Education recessed to Closed Session at 6:03 p.m. to discuss conference with labor negotiator.

The Board of Education reconvened to regular session at 6:39 p.m.

Regular Meeting Minutes  
July 8, 2015  
1.228

Trustee Hansen moved, Trustee Cuellar seconded and the motion carried 4-0 to approve the minutes of the Regular Meeting held on July 8, 2015.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

Special Meeting Minutes  
July 13, 2015  
1.229

Trustee Garcia moved, Trustee Cuellar seconded and the motion carried 4-0 to approve the minutes of the Special Meeting held on July 13, 2015.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

## **REPORTS**

Employee Representative  
Reports

There was no CSEA representative in attendance.

TAP President April O'Connor shared she is excited to know that there will be no Board member election and congratulated Board members Linda Garcia and Vivian Hansen and thanked them for their support. She added that they are reaching out to all groups and the association is doing their best to represent smaller groups and everyone. April shared that she recently had lunch with Dr. Verdugo and is happy to know that we are all in this together and hoping to end up in the same place. Every piece of the puzzle, every part is important and we are all in this together. She is looking forward to a great 2015-16 school year.

Board Members' Reports

Trustee Anderson attended the PHS Summer graduation, Paramount Adult School graduation and a District PTA meeting.

Trustee Cuellar had no report but welcomed everyone and shared that it is exciting to start the new school year.

Trustee Garcia shared that she's ready for the new school year. She attended a Tepic Sister Cities meeting and added that they are hoping to bring in an exchange student program.

Trustee Hansen had no report but welcomed all in attendance.

Co-Interim Superintendent Dr. Verdugo highlighted a variety of items:

- Co-Interim Superintendent Dr. Verdugo attended the District's PTA Presidents and Principals meeting luncheon.
- Dr. Verdugo congratulated Board members Garcia and Hansen on their recent un-contested re-election.
- He shared that over 1,000 certificated and classified candidates for various positions have been interviewed.

Introductions:

*Patricia Tu, Assistant Director-Fiscal Services:* Patricia Tu received her Bachelor's Degree in International Studies from the University of California, Irvine and her Master's Degree in Business, Finance from California State University, Long Beach.

Patricia has varied experience in accounting having previously served as an Accounts Payable Technician, Accountant, and Accounting Supervisor at Centinela Valley Union High School District.

We welcome Patricia as Assistant Director of Fiscal Services.

*Holly Hennessy, K-8 Principal:* Holly Hennessy received her Bachelor's Degree in Liberal Studies/Human Development and her Master's Degree in Elementary Education from California State University, Long Beach.

Holly served as a Teacher and as an Activities Director in the Bellflower Unified School District. Holly also served as an Adjunct Professor at California State University, Long Beach. For the past two years, Holly has served as an Assistant Principal in Bellflower Unified School District.

Holly is known for being exceptionally focused on students and helping teachers meet student needs.

We welcome Holly as Principal of Tanner School.

*Lisa Kirk, K-8 Assistant Principal:* Lisa Kirk received her Bachelor's Degree in Communications/ Journalism from California State University, Dominguez Hills and her Juris Doctorate from Whittier Law School.

Lisa Kirk has been teaching at Zamboni Middle School since 1996 when it was first opened as Orange Avenue School. In 2002, Lisa became an Intervention Teacher. For the past nine years, Lisa has served as the Math Coach at Zamboni Middle School. Lisa has played an integral role in the many committees she has participated. Lisa is regarded as highly articulate, organized and goal-oriented.

We welcome Lisa as Assistant Principal of Zamboni Middle School.

*Hector Lujan, Assistant Principal- Adult School:* Hector Lujan received his Bachelor's Degree in Liberal Studies and his Master's Degree in Education from California State University, Dominguez Hills.

Hector was an Instructional Aide at Clearwater Intermediate School.



He served as an Attendance Technician in Student Services. Hector served as a teacher at Roosevelt School. For the past four years, Hector has served as the Dean of Students at Paramount High School.

Hector is well regarded and is known for his motivation, work ethic, interpersonal skills and commitment to be an excellent educator. We welcome Hector as Assistant Principal of Paramount Adult School.

*Nancy Manning, K-8 Assistant Principal:* Nancy Manning received her Bachelor's Degree in Sociology from the University of California at Berkeley. She received a Master's Degree in Elementary Education from California State University, Dominguez Hills and in Education Administration from California State University, Fullerton.

Nancy has served as a teacher at Collins School. She served as a Math Coach at Paramount Park School. For the past year, Nancy has served as a Curriculum Specialist in Educational Services working with the Career Technical Education in Technology programs.

Nancy is known for her dedication and passion about the academic success of all students.

We welcome Nancy as Assistant Principal of Hollydale School.

*Roxanne Shelby, Assistant Principal-Alternative Education:* Roxanne Shelby received her Bachelor's Degree in Spanish from California State University, San Diego and her Master's Degree in Instructional Leadership from National University.

Roxanne has served as a teacher Los Angeles Unified School District and then at Santa Monica Boulevard Community Charter School. For the past three years Roxanne has served as the Administrative Coordinator in the same organization.

Roxanne is known for being a committed and dedicated educator who will strive to make a difference for all students, teacher and the community she serves.

We welcome Roxanne as Assistant Principal of Buena Vista High School.

#### California Assessment of Student Performance and Progress: Preliminary Summative Results

Margarita Rodriguez, Coordinator-Assessment & Accountability provided the Board with information on the California Assessment of Student Performance, Progress Preliminary Summative results and the timeline for communicating results.

#### 2014-15 CAASPP System

- Comprehensive results will be released mid to late August for all testing in the CAASPP System
- For SBAC only, Preliminary results are provided online.
- Results are received as they are scored (usually 4 weeks after testing is complete).

- Results are not comprehensive and will change.

#### 2014-15 SBAC Achievement Results

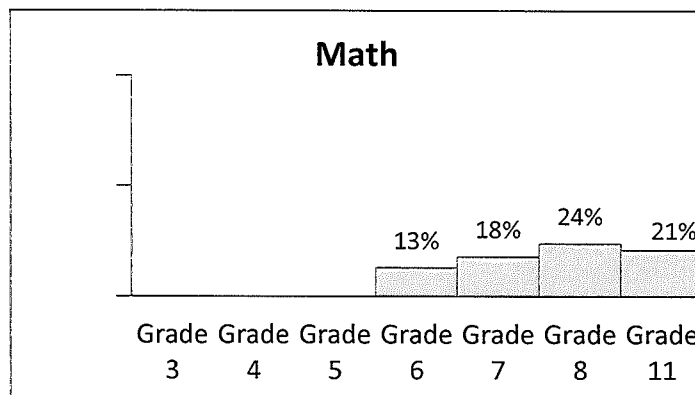
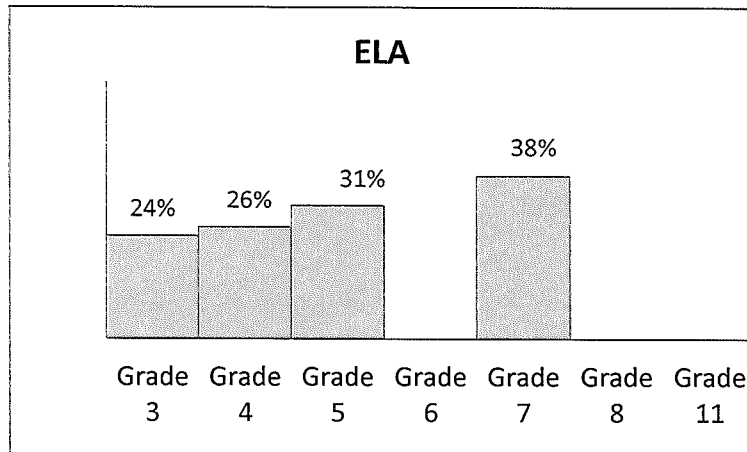
- There are four levels of achievement
  - *Standard Exceeded*
  - *Standard Met*
  - *Standard Nearly Met*
  - *Standard Not Met*
- Individual student results will be reported as overall **vertical** scale scores from 2,000 to 3,000.

#### Point to Remember:

- SBAC assessments are more rigorous than prior state tests.
- SBAC includes four different question types.
  - Three of them require that students explain their answer in writing in both ELA and Math
  - SBAC assessments are given online.
- 2014-15 was PUSD's first year of full implementation of the new standards that are assessed by the SBAC.

#### 2014-15 Preliminary Results

- As expected fewer students scored in the highest levels of *Standard Exceeded* or *Standard Met* in ELA and Math



Includes only grades that are at least 95% scored

2014-15 SBAC Field Test

- In 2014-15 California participated in the SBAC consortium field test.
- The SBAC consortium includes 18 states across the US.
- California was the only state to field test all students in grades 3-8, and 11.

Results: Resetting the System

- The new tests are too different to compare to the old scores. This year's results will establish a baseline for progress in future years.
- Students will make progress as they spend more time learning the new standards.
- Professional development to support classroom implementation of the new standards will continue in 2015-16.
- To support progress in math, professional development in grades 5-8 math will be provided in 2015-16.

What's Next:

- Late July – CDE sends printed student results to districts.
- August 12<sup>th</sup> – Preliminary results shared with principals.
- Mid August
  - Final embargoed results are received district-wide.
  - PUSD sends Individual Student Reports, including all CAASPP results and a letter of explanation to parents.
- Late August to Early September- CDE posts final CAASPP results for public.
- September- Final CAASPP results will be presented to the Board

**BOARD MEETING  
CALENDER**

There were no changes to the Board of Education Meeting Calendar.

**HEARING SECTION**

There were no speakers during the hearing section.

**CONSENT ITEMS  
0.230**

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 4-0 to approve the Consent Items.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

**Human Resources**

Personnel Report  
15-02  
2.230

Accept Personnel Report 15-02, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2015-16 State Budget Act and related legislation.

**Educational Services**

Consultant and Contract  
Services  
3.230

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Overnight and/or Out-of-  
County Study Trips  
3.230

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

**8-12-15**

Memorandum of Understanding with Upward Bound Program at California State University, Long Beach  
3.230

Approve the Memorandum of Understanding with the Upward Bound program at California State University Long Beach to provide college outreach services to students at Paramount High School in 2015-16.

### **Business Services**

Purchase Order Report 15-02  
4.230

Approve Purchase Order Report 15-02 authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of July 2015  
4.230

Approve warrants for all funds through July with a total of \$15,389,277.92.

Acceptance of Donations  
4.230

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

Consultant Services  
4.230

Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.

### **ACTION ITEMS**

#### **Human Resources**

Internship Agreement with Loyola Marymount University  
2.231

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-0 to approve the agreement with Loyola Marymount University for participation in the internship program.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

Fieldwork Agreement with Concordia University  
2.232

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 4-0 to approve the agreement with Concordia University for participation in fieldwork experience.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

Employment Authorization for 1 Senior Office Assistant, 8 Hours, 12 Months per Year Position; 1 Senior Accounting Assistant at 3.5 Hours per Day, 12 Months per Year; and 1 Payroll Technician, 8 Hours per Day, 12 Months per Year  
2.233

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 4-0 to approve the employment authorization of 1 Senior Office Assistant, 8 hours, 12 months per year; 1 Senior Accounting Assistant at 3.5 hours per day, 12 months per year, and 1 Payroll Technician at 8 hours per day, 12 months per year.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

Establishment of 1 Campus Security Position at 8 Hours

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 4-0 to approve the additional staffing allocation of one 8 hours

per Day, 10 Months per Year for the Operations Department 2.234	per day, 10 months per year Campus Security position at Operations.  Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen Absent: 1 – Trustee Peña
Reinstate Buyer Position, and Employment Authorization for 1 position at 8 hours per day, 12 months per year 2.235	Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 4-0 to approve restoring the position of Buyer, at 8 hours per day, 12 months per year.  Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen Absent: 1 – Trustee Peña
Reinstate of 1 Maintenance Painter Position, at 8 hours per day, 12 months per year 2.236	Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-0 to approve the increase of 1 Maintenance Painter position at 8 hours per day, 12 months per year.  Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen Absent: 1 – Trustee Peña

### **Educational Services**

Resolution 15-07, Original Local Agreement for Child Development Services for the California State Preschool Program for 2015-16 3.237	Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 4-0 to approve Adopt Resolution 15-07, the original California State Preschool Contract for full and part-day preschool services provided at Collins, Gaines, Keppel, Mokler and Wirtz (Jackson) sites for the 2015-16 school year.  Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen Absent: 1 – Trustee Peña
Memorandum of Understanding with the Advanced Manufacturing and Engineering Technology Linked Learning Consortium for the 2015-16 School Year 3.238	Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 4-0 to approve the amendment between Cerritos Community College and Paramount Unified School District for the Advanced Manufacturing and Engineering Technology Linked Learning Consortium.  Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen Absent: 1 – Trustee Peña
School Study/Incentive Trips 3.239	Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 4-0 to approve the school sponsored study/incentive trips to provide students with experiences that extend grade-level curriculum.  Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen Absent: 1 – Trustee Peña
Memorandum of Understanding with California State University Dominguez Hills to Provide Practicum Interns in the Field of Social Work 3.240	Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 4-0 to approve the Memorandum of Understanding with the California State University Dominguez Hills for master social worker practicum interns for the 2015-16 school year.  Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen Absent: 1 – Trustee Peña
Nonpublic School Placement for a Special Education	Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 4-0 to approve the placement for a special education student in

Student for 2014-15  
3.241

nonpublic schools, as determined by the student's Individual Education Plan for the 2014-15 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

Nonpublic School  
Placements for Special  
Education Students for  
2015-16  
3.342

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 4-0 to approve the placement for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2015-16 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

### **Business Services**

Revision 2 of Resolutions 14-  
14 through 14-23, Signature  
Authorizations  
4.343

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 4-0 to approve Resolution 2 of Resolutions 14-14 through 14-23, Signature Authorizations through December 9, 2015.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

Resolution 15-08, Lease-  
Purchase Agreement for  
Copier Equipment  
4.344

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 4-0 to adopt Resolution 15-08, authorizing the District's use of the bid procured through the California Multiple Award Schedule (CMAS) by the Western States Contracting Alliance for a lease-purchase agreement with Ricoh Corporation, and authorize the Co-Interim Superintendent(s) or designee to execute all necessary documents.

Ayes: 4 – Trustees Anderson, Cuellar Garcia, Hansen  
Absent: 1 – Trustee Peña

Reissuance of Warrant After  
Expiration of the Valid Period  
4.345

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-0 to approve the reissuance of the warrant after expiration of the valid period.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

### **INFORMATION ITEMS**

#### **Educational Services**

Career Technical Education  
Courses for the 2015-16  
School Year

The Board received as information the outline Paramount Unified School District has developed to improve student college and career readiness through addition of Career Technical Education and A-G approved courses.

Program Self-Evaluation  
Report for State Preschool

The Board received as information the self-evaluation report for the State Preschool operation.

Beginning and Ending Times  
for Schools

The Board received as information the beginning and ending times for all District schools for the 2015-16 school year.

K-5 Achievement Reports  
Aligned to New Standards

The Board received as information the new K-5 Achievement Report developed for communicating student progress.

**ANNOUNCEMENTS**

President Anderson reported that the next Regular Meeting would be September 9, 2015, at 6:00 p.m. – Boardroom of the District Office.

**CLOSED SESSION**

The Board adjourned to Closed Session at 6:53 p.m. to discuss Public Employment, Conference with Labor Negotiator and Governance Team Items.

**OPEN SESSION**

The Board reconvened to Regular Session at 9:04 p.m. President Anderson reported that the Board had discussed Public Employment, Conference with Labor Negotiator and Governance Team Items.

The following action was taken in Closed Session:

Public Employment  
2.246

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 4-0 to appoint Steven Bernard as Dean of Students effective as soon as mutually agreeable.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

Public Employment  
2.247

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 4-0 to appoint Juan Velasquez as Dean of Students effective as soon as mutually agreeable.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

Public Employment  
2.248

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-0 to appoint Kelly Biby as Facilitator/Supervisor of Instructional Improvement effective as soon as mutually agreeable.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

Public Employment  
2.249

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 4-0 to appoint Juliana Sauvao as Program Administrator effective as soon as mutually agreeable.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

**ADJOURNMENT**

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 4-0 to adjourn the Regular Meeting of the Board of Education held on August 12, 2015 at 9:06 p.m. in memory of Joseph Hooper.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen  
Absent: 1 – Trustee Peña

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David Verdugo, Co-Secretary  
To the Board of Education

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President

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Vice President/Clerk



# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Myrna Morales, Assistant Superintendent – Human Resources  
**DATE:** September 9, 2015  
**SUBJECT:** Personnel Report 15-03

## **BACKGROUND INFORMATION:**

Following is Personnel Report 15-03, which reports details of personnel assignments, employment and terminations.

## **POLICY/ISSUE:**

Board Policy 4110 – Permanent Personnel – Certificated  
Board Policy 4111 – Recruitment & Selection – Certificated  
Board Policy 4210 – Permanent Personnel – Classified  
Board Policy 4211 – Recruitment & Selection – Classified

## **FISCAL IMPACT:**

As indicated in the following personnel report.

## **STAFF RECOMMENDATION:**

Accept Personnel Report 15-03 as submitted. The report includes details, assignments, terminations and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2015-16 State Budget Act and related legislation.

## **PREPARED BY:**

Myrna Morales, Assistant Superintendent – Human Resources  
Beatriz Spelker-Levi, Director of Personnel – Human Resources

## **DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**CONSENT ITEM: 2.1-C**

**PERSONNEL REPORT 15-03  
SEPTEMBER 9, 2015  
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b><u>EMPLOYMENT</u></b>				<b><u>Annual</u></b>		
*Madlangbayan, Antonio	Teacher Temporary	Educational Services	B-7	\$27,238 Title I, II, III	08-17-15	06-10-16
*Aube, Michelle	Teacher Temporary	Alondra	A-1	\$48,278 General Fund	08-14-15	06-30-16
*Cheek, Joshua	Teacher Temporary	Alondra	A-1	\$48,278 General Fund	08-14-15	06-30-16
*Krawczyk, James	Teacher Temporary	Alondra	E-1	\$56,683 General Fund	08-14-15	06-10-16
*Medina, Roxanne	Teacher Temporary	Alondra	A-1	\$48,278 General Fund	08-14-15	06-30-16
*Mejia, Monserrat	Teacher Temporary	Alondra	A-1	\$48,278 General Fund	08-14-15	06-30-16
*Mora, Melissa	Teacher Temporary	Alondra	A-1	\$48,278 General Fund	08-24-15	06-30-16
*Blomgren, Mary	Teacher Temporary	Buena Vista	A-1	\$48,278 General Fund	08-17-15	06-30-16
*Carroll, Caitlin	Teacher Temporary	Collins	A-1	\$48,278 General Fund	08-14-15	06-30-16
*Delgadillo, Annette	Teacher Temporary	Collins	A-1	\$48,278 General Fund	08-14-15	06-30-16
*Brown, Grace	Teacher Temporary	Gaines	A-1	\$48,278 General Fund	08-14-15	06-30-16
*Bakkers, Christine	Teacher Temporary	Hollydale	A-1	\$48,278 General Fund	08-14-15	06-30-16
*Guggino, Cara	Teacher Temporary	Jackson	A-1	\$48,278 General Fund	08-14-15	06-30-16
*Ortega Benitez, Elba	Teacher Temporary	Jefferson	A-1	\$48,278 General Fund	08-14-15	06-30-16
*Uribe, Janet	Teacher Temporary	Jefferson	A-1	\$48,278 General Fund	08-17-15	06-30-16

\*Ratification

**PERSONNEL REPORT 15-03  
SEPTEMBER 9, 2015  
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b>EMPLOYMENT</b>						
<u>continued</u>				<b>Annual</b>		
*Zacarias, Verenise	Teacher Temporary	Lincoln	A-1	\$48,278 General Fund	08-14-15	06-30-16
*Cantos, Stephanie	Teacher Temporary	Los Cerritos	A-1	\$48,278 General Fund	08-20-15	06-30-16
*Leon, Susan	Teacher Temporary	Los Cerritos	B-4	\$53,394 General Fund	08-17-15	06-30-16
*Ortiz, Sandra	Teacher Temporary	Los Cerritos	A-1	\$48,278 General Fund	08-14-15	06-30-16
*Martin, Alyssa	Teacher Temporary	Mokler	A-1	\$48,278 General Fund	08-14-15	06-30-16
*Bernard, Steven	Dean of Students	Paramount High-Senior	Sch. T III-4	\$104,234 General Fund	08-19-15	
*Goodlink, James	Teacher Temporary	Paramount High-Senior	A-1	\$48,278 Special Education	08-21-15	06-30-16
*Guerrero, Andrea	Teacher Temporary	Paramount High-Senior	A-1	\$48,278 General Fund	08-14-15	06-30-16
*Johnston, Mark	Teacher Temporary	Paramount High-Senior	A-1	\$48,278 General Fund	08-19-15	06-30-16
*Chavez, Jorge	Teacher Temporary	Paramount High-West	A-1	\$48,278 General Fund	08-26-15	06-30-16
*Mendoza, Carolina	Teacher Temporary	Paramount High-West	A-1	\$48,278 General Fund	08-14-15	06-30-16
*Yeng, Sinatra	Teacher Temporary	Paramount High-West	A-1	\$48,278 General Fund	08-28-15	06-30-16

\*Ratification

**PERSONNEL REPORT 15-03  
SEPTEMBER 9, 2015  
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b>EMPLOYMENT</b>						
<u>continued</u>						
*Cowser, Serena	Teacher Temporary	Paramount Park	A-1	<u>Annual</u> \$48,278 General Fund	08-14-15	06-30-16
*Elizondo, Douglas	Teacher Temporary	Paramount Park	A-1	\$48,278 General Fund	08-17-15	06-30-16
*Figueroa, Jovanna	Teacher Temporary	Paramount Park	A-1	\$48,278 General Fund	08-17-15	06-30-16
*Go-Ng, Joy	Teacher Temporary	Paramount Park	A-5	\$54,338 General Fund	08-17-15	06-30-16
*Hughes, Jamie	Teacher Temporary	Roosevelt	B-3	\$53,779 General Fund	08-17-15	11-20-15
*Evenson, Brandi	Teacher Temporary	Tanner	A-1	\$48,278 General Fund	08-14-15	06-30-16
*Harsh, Sheena	Teacher Temporary	Tanner	A-1	\$48,278 General Fund	08-14-15	06-30-16
*Lui, Lana	Teacher Temporary	Zamboni	A-1	\$48,278 General Fund	08-18-15	06-30-16
*Muramatsu, Alyssa	Counselor Temporary	Zamboni	A-1	\$48,192 LCAP**	08-18-15	06-30-16
*Alvarez, Veronica	Substitute Teacher on-call, as needed	District		<u>Daily</u> \$150 General Fund	08-24-15	
*Jimenez, Geraldine					08-24-15	
*Montau, Destiny					08-24-15	
*Gomez, Liset					08-24-15	
*Gonzalez, Angel					08-24-15	

\*Ratification

\*\*Local Control Accountability Plan

**PERSONNEL REPORT 15-03  
SEPTEMBER 9, 2015  
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b><u>PROMOTION</u></b>						
*Biby, Kelly	K-12 Facilitator/ Supervisor of Instructional Improvement	Educational Services	Sch. G III-1	<b><u>Annual</u></b> \$99,798 Title I, II	08-13-15	
*Sauvao, Juliana	Program Administrator	Special Education	Sch. G III-1	\$99,798 Special Education	08-13-15	
<b><u>CTE</u></b>						
*Armstrong, Patricia	Health Careers Academy	Paramount High-Senior		<b><u>Hourly</u></b> \$41.13 LCAP**	08-17-15	06-10-16
*Ortiz, Laura	NTE 6 hrs. per day				08-17-15	06-10-16
*Caldera, Ricardo	Media Design/ Photography NTE 6 hrs. per day	Paramount High-Senior		\$38.96 LCAP	08-17-15	06-10-16
*Haynes, Jeremiah	Engineering NTE 6 hrs. per day	Paramount High-Senior		\$37.27 LCAP	08-19-15	06-10-16
*Jacobo, Ernesto	Graphic Design NTE 7 hrs. per day	Paramount High-Senior		\$41.13 LCAP	08-17-15	06-10-16
*Molina, Elizabeth	Culinary Arts NTE 3 hrs. per day	Paramount High-West		\$37.27 LCAP	08-24-15	06-10-16
<b><u>ADDITIONAL ASSIGNMENT</u></b>						
*Gomez, Maria	Home/Hospital Teacher	Special Education		\$38.00 Special Education	07-01-15	07-23-15
*Ortiz, Laura	Externship NTE 25 hrs. total	Adult Education		\$38.00 General Fund	08-13-15	08-31-15
*McCullough, Jerome	Saturday School	Buena Vista		\$38.00 LCFF-LEP***	08-21-15	12-18-15
*Ramos, Hector						
*Flores, Maria G.	Intervention NTE 90 hrs. total	Jefferson		\$38.00 LCFF-LEP	08-25-15	10-30-15

\*Ratification  
\*\*Local Control Accountability Plan  
\*\*\*Local Control Funding Formula

**PERSONNEL REPORT 15-03  
SEPTEMBER 9, 2015  
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b><u>EXTRA PERIOD ASSIGNMENT</u></b>						
*Carmona, Angel	Pageantry	Paramount High-Senior		<b>Daily</b> 1/6 <sup>th</sup> Daily Rate General Fund	08-19-15	01-21-16
*Cole, Thomas	Art III	Paramount High-Senior		1/6 <sup>th</sup> Daily Rate General Fund	08-19-15	01-21-16
*David, Mammie	Biology	Paramount High-Senior		1/6 <sup>th</sup> Daily Rate General Fund	08-19-15	01-21-16
*Fulton, Julia	Technology Coordinator	Paramount High-Senior		1/6 <sup>th</sup> Daily Rate General Fund	08-19-15	01-21-16
*Guggiana, John	In House Suspension	Paramount High-Senior		1/6 <sup>th</sup> Daily Rate General Fund	08-19-15	01-21-16
*Healy, Daniel	Language Arts III	Paramount High-Senior		1/6 <sup>th</sup> Daily Rate General Fund	08-19-15	01-21-16
*Martinez, Javier	Video Technology	Paramount High-Senior		1/6 <sup>th</sup> Daily Rate General Fund	08-19-15	01-21-16
*Peterson, Joseph	Cross Country	Paramount High-Senior		1/6 <sup>th</sup> Daily Rate General Fund	08-19-15	01-21-16
*Stark, Shelly	Language Arts IV	Paramount High-Senior		1/6 <sup>th</sup> Daily Rate General Fund	08-19-15	01-21-16

\*Ratification

**PERSONNEL REPORT 15-03  
 SEPTEMBER 9, 2015  
 CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b><u>EXTRA PERIOD ASSIGNMENT</u></b>						
<u>continued</u>						
*Teeples, John	AP Chemistry	Paramount High-Senior		<b>Daily</b> 1/6 <sup>th</sup> Daily Rate General Fund	08-19-15	01-21-16
*Sewell, Jason	Graphic Design	Paramount High-Senior		1/6 <sup>th</sup> Daily Rate General Fund	08-19-15	01-21-16
*Wuchner, Charles	Computer Integrated Manufacturing	Paramount High-Senior		1/6 <sup>th</sup> Daily Rate General Fund	08-19-15	01-21-16
*Ratification						

**PERSONNEL REPORT 15-03  
 SEPTEMBER 9, 2015  
 CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<b><u>RESIGNATION</u></b>					
Castro, Paola	Psychologist	Special Education	Personal	08-31-15	
Rheaume, Laura	Teacher	Alternative Education	Personal	08-26-15	
<b><u>RETIREMENT</u></b>					
Wakefield, Don	Teacher	Paramount High-Senior	Retirement	06-12-15	



**PERSONNEL REPORT 15-03  
SEPTEMBER 09, 2015  
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b><u>Employment</u></b>						
*Monroy, Melissa	Library Technician 6 hrs. per day/11 mo.	Collins	116-I	<b><u>Monthly</u></b> 75% of \$2,711 General Fund/ EIA-LEP**	08-03-15	
*Cossio, Elizabeth	School Health/Office Technician 8 hrs. per day/11 mo.	Hollydale	116-I	\$2,711 General Fund	08-03-15	
*Ochoa, Selene	Language Assessment Assistant 3 hrs .per day/11 mo.	Jefferson	113-V	37.5% of \$3,068 General Fund	08-24-15	
*Pineda, Cindy	Instructional Assistant – SE/SH 3 hrs. per day/10 mo.	Lincoln	115-II	37.5% of \$2,780 Special Education	08-17-15	
*Barrios Orozco, Liliana	Instructional Assistant – Sp. Ed. 3 hrs. per day/10 mo.	Mokler	112-I	37.5% of \$2,456 Special Education	08-17-15	
*Colbert, Shefonda	Instructional Assistant – Sp. Ed. 3 hrs. per day/10 mo.	Paramount High-Senior	112-I	37.5% of \$2,456 Special Education	08-17-15	
*Garcia, Kevin	PE/Locker Room Assistant 3.5 hrs. per day/10 mo.	Zamboni	112-I	43.75% of \$2,456 General Fund	08-17-15	
<b><u>Promotion</u></b>						
*Solis, Julian	Administrative Analyst 8 hrs. per day/12 mo.	Operations	Sch. 2 9-I	<b><u>Monthly</u></b> \$5,813 Restricted Routine Mainten- ance	08-05-15	

\* Ratification

\*\* General Fund/Economic Impact Aid-Limited English Proficient

**PERSONNEL REPORT 15-03  
SEPTEMBER 09, 2015  
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b>Short Term</b>				<b>Hourly</b>		
*Guzman, Angela	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day, as needed	Buena Vista	112-I	\$14.17 Special Education	08-24-15	12-18-15
*Gutierrez, Andrew	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day, as needed	Collins	112-I	\$14.17 Special Education	08-19-15	12-18-15
*Perez, Evelin	Instructional Assistant NTE 18 hrs. per week, as needed	Gaines	111-I	\$13.83 Title I	08-19-15	12-18-15
*Arias, Olivia *Barrera, Cynthia *Campos, Angela *Chavers, Alexandra *Cobian, Paula *Collazo Hernandez, Claudia *Contreras, Lissandy *Figueroa, Maricela *Garnett, Bethany *Gonzalez, Sarah *Hernandez Martinez, Sarai *Ibarra, Sellene *Molina, Mercy *Newsome, Helga *Perez, Susana *Zubiri-Salva, Arlene	Instructional Assistant – ECE NTE 3.5 hrs. per day each, as needed	Gaines ECE	111-I	\$13.83 ECE**	08-17-15	12-18-15
*Hardwell, Ashley	Instructional Assistant – Sp. Ed. 3 hrs. per day, as needed	Jackson	112-I	\$14.17 Special Education	08-19-15	12-18-15
*Hernandez, Luis	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day, as needed	Jefferson	112-I	\$14.17 Special Education	08-20-15	12-18-15

\* Ratification

\*\* Early Childhood Education

**PERSONNEL REPORT 15-03  
SEPTEMBER 09, 2015  
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b><u>Short Term</u></b>						
<u>continued</u>						
*Ochoa, Selene	Language Assessment Assistant NTE 3 hrs. per day, as needed	Jefferson	113-I	<b><u>Hourly</u></b> \$14.53 EIA-LEP	08-18-15	08-21-15
*Espinoza, Susana *Martinez Vasquez, Luz	Instructional Assistant – SE/SH NTE 3 hrs. per day each, as needed	Lincoln	115-I	\$15.26 General Fund	08-19-15	12-18-15
*Delgado, Aramis *Mercado, Ingrid	Instructional Assistant – SE/SH NTE 3 hrs. per day each, as needed	Los Cerritos	115-I	\$15.26 Special Education	08-21-15	12-18-15
*Barrios Orozco, Liliana	Instructional Assistant – Sp. Ed. NTE 25 hrs.	Mokler	112-I	\$14.17 General Fund	08-03-15	08-14-15
*Kee, Carinee	Instructional Assistant – SE/SH NTE 3 hrs. per day, as needed	Paramount High-Senior	115-I	\$15.26 Special Education	08-24-15	12-18-15
<b><u>Student Worker</u></b>						
*Ramirez, Edgar *Sneed, Cylin	Student Worker NTE 30 hrs. per week each	Educational Services		<b><u>Hourly</u></b> \$ 9.00 General Fund	08-01-15	08-31-15
*Halk, Cheryl	Student Worker NTE 95 hrs.	Operations		\$ 9.00 General Fund	07-13-15	08-18-15
*Cardenas Galindo, Irene *Correa, Maribel	Student Worker NTE 27.5 hrs. per week each, as needed	Adult Education		\$ 9.00 Adult Education	07-01-15	07-23-15
<b><u>College Tutor</u></b>						
*Silva Duarte, Leonardo *Figueroa, Priscilla *Yepez, Iliana	College Tutor NTE 100 hrs., as needed	Paramount High-West		<b><u>Hourly</u></b> \$12.50 General Fund	07-22-15 09-01-15	09-30-15

\* Ratification

**PERSONNEL REPORT 15-03  
SEPTEMBER 09, 2015  
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b>Summer Assignment</b>				<b>Hourly</b>		
*Nunez, Krystal	Office Assistant NTE 8 hrs.	Educational Services	116-II	\$16.43 General Fund	07-21-15 only	
*Urizar, Mynor	Senior Accounting Assistant NTE 40 hrs.	Fiscal Services	124-II	\$20.02 General Fund	08-01-15	08-14-15
*Trujillo, Leonor	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Special Education	312-V	\$17.73** Special Education	07-27-15	08-14-15
*Diaz, Mercy	Language Assessment Assistant NTE 8 hrs. per day	Alternative Education	413-V	\$18.28** EIA-LEP	08-03-15	08-14-15
*Flores, Claudia	Adult Education Counseling Technician NTE 135 hrs.	Adult School	126-I	\$20.02 Adult Education	08-03-15	08-28-15
*Lainez, Dora	Office Assistant NTE 100 hrs.	Adult School	316-V	\$19.52** Adult Education	08-03-15	08-28-15
*Lopez, Dolores	School Administrative Assistant NTE 100 hrs.	Adult School	523-V	\$23.35** Adult Education	08-03-15	08-28-15
*Luna, Lillian	Student Data Technician NTE 100 hrs. each	Adult School	419-V 319-V	\$21.11** \$21.11** Adult Education	08-03-15	08-28-15
*Moss, Alma	Adult Education Counseling Technician NTE 100 hrs. each	Adult School	626-V 226-V 326-V	\$25.32** \$24.74** \$24.86** Adult Education	08-03-15	08-28-15
*Pena, Alejandra						
*Quintanilla, Adelina						
*Osnaya, Mary	Senior Office Assistant NTE 100 hrs.	Adult School	318-V	\$20.48** Adult Education	08-03-15	08-28-15

\* Ratification

\*\* Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 15-03  
SEPTEMBER 09, 2015  
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b>Summer Assignment</b>						
<u>continued</u>						
*Graham, Craig	Campus Security NTE 10 hrs.	Buena Vista	618-V	<b>Hourly</b> \$20.83** Title I	08-11-15	08-14-15
*Prompongsatorn, Scott	Technology Instructional Assistant NTE 25 hrs.	Gaines	118-I	\$16.43 EIA-LEP	08-03-15	08-14-15
*Hailey, Theresa	School Administrative Assistant NTE 10 hrs.	Jackson	523-V	\$23.35** General Fund	07-20-15	07-31-15
*Sanchez, Tami	Student Data Technician NTE 10 hrs.	Jackson	319-V	\$20.99** General Fund	07-20-15	07-23-15
*Gomez, Daisy	Instructional Assistant – Sp. Ed. NTE 50 hrs.	Paramount High-West	112-IV	\$16.43 EIA-LEP	08-03-15	08-14-15
*Grace, Keelan *Ravelo, Amy	Instructional Assistant NTE 30 hrs. each	Paramount High-West	111-IV 111-V	\$16.04 \$16.85 EIA-LEP	07-08-15	08-31-15
*Aguilar, Daniel *Carrillo-Barrancas, Brian	Campus Security NTE 8 hrs. per day each	Paramount High-Senior	118-I 118-V	\$16.43 \$20.02	08-11-15	08-14-15
*Carrion, Manuel *Dake, Randall *Dorsey, Sequena *Duran, J. Trinidad *Fukofuka, Olive			118-V 218-V 118-V 118-V 318-V	\$20.02 \$20.37** \$20.02 \$20.02 \$20.48** General Fund		
*Arellano, Mary	Instructional Assistant – Sp. Ed. NTE 15 hrs. per week	Paramount High-Senior	512-V	\$17.96** Special Education	08-10-15	08-14-15
*Collazo Valencia, Carina *Fernandez Lara, Sara *Medina, Samantha	Instructional Assistant – Sp. Ed. NTE 32 hrs. each	Paramount High-Senior	112-V 112-V 112-I	\$17.27 \$17.27 \$17.27 Title I	08-11-15	08-14-15

\* Ratification

\*\* Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 15-03  
SEPTEMBER 09, 2015  
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b><u>Summer Assignment</u></b> <u>continued</u> *Morales, Olga	Senior Library Technician NTE 32 hrs.	Paramount High-Senior	223-III	<b><u>Hourly</u></b> \$20.88** Title I	08-11-15	08-14-15
*Richards, Guadalupe	Language Assessment Assistant NTE 32 hrs.	Paramount High-Senior	613-V	\$18.51** Title I	08-11-15	08-14-15
<b><u>ADDITIONAL ASSIGNMENT</u></b> <b><u>Short Term</u></b> *Urizar, Mynor	Senior Accounting Assistant NTE 40 hrs., as needed	Fiscal Services	124-II	<b><u>Hourly</u></b> \$20.02 General Fund	08-17-15	09-30-15

\* Ratification

\*\* Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 15-03  
SEPTEMBER 09, 2015  
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<b><u>LEAVE OF ABSENCE</u></b>					
Craft, Cynthia	Accounting Assistant	Paramount High-West	FMLA	08-03-15	08-18-15*
<b><u>RESIGNATION</u></b>					
Stijepovic, Milan	Assistant Director of Operations	Operations	Personal	08-28-15	
Fontenot, Justin	Instructional Assistant – SE/SH	Special Education	Personal	08-13-15	
Ramirez, Melissa	Job Coach	Adult School	Personal	08-03-15	
Ibarra Garcia, Anabel	Instructional Assistant – Sp. Ed.	Alondra	Personal	08-14-15	
Merryman, Richard	Instructional Assistant – Sp. Ed.	Buena Vista	Personal	06-11-15	
Ramos, Amanda	School Office Assistant	Buena Vista	Personal	08-12-15	
Navarro, Lizette	Instructional Assistant – Sp. Ed.	Gaines	Personal	08-05-15	
Archuleta, Amber	Instructional Assistant – Sp. Ed.	Hollydale	Personal	06-11-15	
Sanabria, Edgar	College Tutor	Jackson	Personal	08-13-15	
Mora, Melissa	Instructional Assistant – ECE	Jackson ECE	Personal	08-21-15	
Fletes-Garcia, Veronica	Instructional Assistant – SE/SH	Los Cerritos	Personal	09-02-15	
Garcia, Daniel	Substitute Noon Duty Aide	Mokler	Personal	06-11-15	
Esquivel, Monique	Instructional Assistant – Sp. Ed.	Paramount High-Senior	Personal	08-18-15	
Lizarraga, Yolotzin	Nutrition Services Worker	Paramount High-Senior	Personal	06-13-15	

\* Time to be taken intermittently, as needed

**PERSONNEL REPORT 15-03  
 SEPTEMBER 09, 2015  
 CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<b><u>RESIGNATION</u></b>					
<u>continued</u>					
DeLedesma, Ma De Jesus	Nutrition Services Worker	Paramount High-West	Personal	07-23-15	
Ayala, Jaclyn	Instructional Assistant – Sp. Ed.	Roosevelt	Personal	08-12-15	
Genchi, Selest	Language Assessment Assistant	Roosevelt	Personal	09-04-15	
Balbuena, Velda	Noon Duty Aide	Wirtz	Personal	06-11-15	
Martinez, Elizabeth	Instructional Assistant – Sp. Ed.	Wirtz	Personal	08-31-15	
Ragazzo, Lizette	Student Data Technician	Zamboni	Personal	08-31-15	
<b><u>TERMINATION</u></b>					
Rocha, Graciela	Substitute Noon Duty Aide	Roosevelt	End of Assignment	08-13-15	
Gomez, Belinda	Substitute Noon Duty Aide	Zamboni	End of Assignment	08-13-15	



# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
 David Verdugo, Co-Interim Superintendent  
**FROM:** Myrna Morales, Assistant Superintendent-Human Resources  
**DATE:** September 9, 2015  
**SUBJECT:** Consultant Services

**BACKGROUND INFORMATION:**

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following contract service is requested:

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
1	Los Angeles County Superintendent of Schools  PC-15-1657	Create Employee Assistance Program to provide full-time employees a source of information, pre-referral counseling, evaluation, referrals and follow-up, and to provide training programs for management and supervisory personnel to assist in the early recognition of employee problems that can or do affect performance.	Human Resources  Requested by: Myrna Morales	July 1, 2015 thru June 30, 2016	Amount not to exceed \$12,342 (1210 full-time employees x \$10.20 per employee per year) from General Fund
2	eSchool Solutions  PC 15-1658	Consultant will provide software, training, and ongoing support for operation of the Substitute Employee Management System.	Human Resources  Requested by: Myrna Morales	July 1, 2015 through June 30, 2016	Not to exceed \$6,207 from General Fund

**POLICY/ISSUE:**

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

**FISCAL IMPACT:**

As indicated above.

**STAFF RECOMMENDATION:**

Ratify the Consultant Services Request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

**PREPARED BY:**

Myrna Morales, Assistant Superintendent – Human Resources

**DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
 David Verdugo, Co-Interim Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent-Educational Services  
**DATE:** September 9, 2015  
**SUBJECT:** Consultant and Contract Services

**BACKGROUND INFORMATION:**

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following specialized service is/are requested:

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
1	Teaching Strategies, Inc.  PC15-1601	Addendum to the contract with Teaching Strategies Inc., to provide an additional three days of professional development to psychologists for implementation of a school-wide behavior plan that stresses proactive, positive, and respectful behavior.	Special Education  Requested by: Kimberly Cole	October, 2015 through April, 2016.	Not to exceed \$3,000 per day plus expenses for a total of \$13,000 from Special Education Mental Health funds
2	Center for the Collaborative Classroom  PC15-1656	Addendum to the contract with Center for Collaborative Classroom to provide additional professional development and materials to seventh and eighth grade teachers on the Making Meaning and Being a Writer programs at Our Lady of the Rosary.	Educational Services  Requested by: Randy Gray	September 10, 2015 through June 30, 2016	Not to exceed \$2,000 from Title II site funds

**POLICY/ISSUE:**

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

**CONSENT ITEM: 3.1-C**

**FISCAL IMPACT:**

As indicated above

**STAFF RECOMMENDATION:**

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

**PREPARED BY:**

Manuel San Miguel, Director – Student Services

**DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business Services  
**DATE:** September 9, 2015  
**SUBJECT:** Purchase Order Report 15-03

## **BACKGROUND INFORMATION:**

The Board receives and approves Purchase Orders as submitted. Individual Purchase Orders and supporting documentation are available for review in the Business Services Department.

### **2015/2016**

1.	Ratified Orders – Adult Education Fund	\$	9,599.19
2.	Ratified Orders – Building Fund		76,229.50
3.	Ratified Orders – Capital Facilities		14,319.11
4.	Authorized Orders – Capital Facilities		26,062.08
5.	Ratified Orders – Early Childhood Education		7,900.00
6.	Ratified Orders – General Fund Unrestricted		78,047.02
7.	Authorized Orders – General Fund		577,938.27
8.	Ratified Orders – LCAP Fund		31,942.29
9.	Authorized Orders – LCAP Fund		173,150.37
10.	Ratified Orders – Student Nutrition Services Fund		19,500.38
		Subtotal \$	1,014,688.21
11.	Ratified Orders (Under \$1,500)		41,110.61
	<b>TOTAL OF ALL ORDERS</b>	<b>\$</b>	<b><u>1,055,798.82</u></b>

## **POLICY/ISSUE:**

Board Policy 3300 - Expenditures and Purchases

**CONSENT ITEM: 4.1-C**

**FISCAL IMPACT:**

As indicated above

**STAFF RECOMMENDATION:**

Approve Purchase Order Report 15-03, authorizing the purchase of supplies, equipment, and services for the District.

**PREPARED BY:**

Cindy DiPaola, Director-Operations

**DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District's mission.

**Paramount Unified School District**

2015/2016

**Purchase Orders To Be Ratified and Authorized**

September 09, 2015

<b>PO Number</b>	<b>Vendor</b>	<b>Site</b>	<b>Description</b>	<b>Total Amount</b>
<b>010 - General Fund</b>				
16-00328	STAPLES	Roosevelt Elementary School	Annual: online ordering (increase purchase order from \$5,000 to \$8,000)	\$3,000.00
16-00493	BLICK ART MATERIALS	Paramount High School West	Art supplies	\$2,518.13
16-00497	LABYRINTH PUBLICATIONS	Adult Education	Computer software books (55)	\$2,436.23
16-00500	E.D. SCREEN PRINTING	Alondra Middle School	PE uniforms (550) & bags (300)	\$9,126.57 *
16-00505	SOUTHWEST SCHOOL & OFFICE SUPPLY	Hollydale K-8 School	Annual: online ordering	\$5,000.00 *
16-00506	STAPLES	Hollydale K-8 School	Annual: online ordering	\$5,000.00 *
16-00508	SPORTS CHALET	Paramount High School	PE supplies	\$2,747.77
16-00510	LAMINATING TECHNOLOGIES	Maintenance & Operations	Roosevelt: install restroom partitions	\$1,800.00
16-00512	PEARSON	Special Education	Psychological assessments	\$5,647.98 *
16-00515	STAPLES	Community Day School	Annual: online ordering	\$2,000.00
16-00520	SOUTHWEST SCHOOL & OFFICE SUPPLY	Paramount High School West	Annual: online ordering	\$5,000.00 *
16-00529	TEXTBOOK WAREHOUSE	Educational Services	Buena Vista: Textbooks (Board Adoption dates: 6/28/05, 6/13/06, 1/31/07, 5/14/14)	\$13,150.25 *
16-00531	CALIFORNIA MARQUEE	Maintenance & Operations	Annual: marquee repairs	\$4,000.00
16-00534	KIS COMPUTER CENTER	Curriculum, Instruction & Projects	Computers (2) & document camera	\$2,012.69
16-00536	KIS COMPUTER CENTER	Special Education	Computer & laptops (4)	\$5,723.05 *
16-00578	CUSTOM CRAFT FLOORCOVERING CONTRACTORS	Maintenance & Operations	Adult Ed: replace carpet	\$3,074.34
16-00579	QUALITY FENCE	Maintenance & Operations	Lincoln: install handrail	\$2,565.00
16-00593	QUALITY LANDSCAPE MANAGEMENT	Maintenance & Operations	Annual: tree trimming	\$40,000.00 *
16-00596	STAPLES	Keppel Elementary School	Annual: online ordering	\$3,000.00
16-00600	STAPLES	Business Services	Annual: online ordering	\$2,500.00
16-00604	STAPLES	Lincoln Elementary School	Annual: online ordering	\$4,000.00
16-00605	HERFF JONES INC. DIPLOMA DIVISION	Buena Vista High School	Annual: graduation supplies	\$1,500.00
16-00607	STAPLES	Lincoln Elementary School	Annual: online ordering	\$4,500.00
16-00608	STAPLES	Tanner Elementary School	Annual: online ordering	\$5,000.00 *
16-00609	FOLLETT SCHOOL SOLUTIONS, INC.	Curriculum, Instruction & Projects	Destiny software license renewal (58)	\$21,318.20 *
16-00613	CUSTOM CRAFT FLOORCOVERING CONTRACTORS	Maintenance & Operations	PHS-West Campus-replace flooring	\$2,640.95
16-00616	FIELDTURF USA, INC.	Maintenance & Operations	Annual: artificial turf field maintenance	\$3,500.00
16-00617	AMERICAN BLEACHER SYSTEMS	Maintenance & Operations	Paramount High, Alondra, PHS-West, Zamboni: Yearly bleacher maintenance	\$3,850.00

\* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

**Paramount Unified School District**

2015/2016

**Purchase Orders To Be Ratified and Authorized**

September 09, 2015

<b>PO Number</b>	<b>Vendor</b>	<b>Site</b>	<b>Description</b>	<b>Total Amount</b>
<b>010 - General Fund</b>				
16-00631	CALIFORNIA SCHOOL BOARDS ASSOCIATION	Superintendents Office	Subscription renewal: Gamut online	\$3,750.00
16-00632	FUTURE DESIGN COMMUNICATIONS	Adult Education	Network cabling	\$8,490.19 *
16-00642	TEXTBOOK WAREHOUSE	Educational Services	PHS-WEST CAMPUS: Art textbooks (40) (Board adopted: 9/12/05)	\$2,158.20
16-00643	ATTAINMENT COMPANY, INC.	Educational Services	Special Ed: instructional materials (Board adopted: 4/9/14)	\$3,410.42
16-00649	KIS COMPUTER CENTER	Adult Education	Computers (4)	\$5,471.80 *
16-00652	U. S. BANK	Maintenance & Operations	Tabbert's Appliances: replace refrigerator	\$1,889.42
16-00655	RENAISSANCE LEARNING, INC.	Wirtz Elementary School	Subscription renewal: Accelerated Math (591)	\$1,953.00
16-00656	RENAISSANCE LEARNING, INC.	Wirtz Elementary School	Subscription renewal: Star Early Literacy (251)	\$1,836.50
16-00663	FOLLETT EDUCATIONAL SERVICES	Educational Services	K-5 Sites: Science textbooks (60), (Board adopted: 5/8/07), Math textbooks (60), Board adopted: 3/26	\$4,084.94
16-00665	CUSTOM CRAFT FLOORCOVERING CONTRACTORS	Maintenance & Operations	Hollydale Pre-School: replace carpet	\$3,022.18
16-00667	SAN JOAQUIN COUNTY OF EDUCATION	Fiscal Services	Advertising services	\$2,297.25
16-00671	AZTEC SOFTWARE	Adult Education	GED preparation software	\$9,761.68 *
16-00672	VIRCO INC	Paramount High School	Student desks (100)	\$12,807.50 *
16-00673	MY SCHOOL THINGS	Hollydale K-8 School	Annual: PE supplies	\$2,000.00
16-00676	AMC CONCRETE INC.	Maintenance & Operations	Lincoln office: install handicap accessible ramp	\$17,876.00 *
16-00678	RAYVERN LIGHTING SUPPLY CO.	Maintenance & Operations	Warehouse stock	\$7,275.75 *
16-00679	PIONEER CHEMICAL COMPANY	Maintenance & Operations	Warehouse stock	\$6,289.30 *
16-00724	CURRENT ELECTRIC CONSTRUCTION	Maintenance & Operations	Annual: electrical services	\$395,000.00 *
<b>010 - General Fund - LCAP</b>				
16-00532	KIS COMPUTER CENTER	Keppel Elementary School	Printer supplies	\$2,037.21
16-00533	KIS COMPUTER CENTER	Wirtz Elementary School	Computers (3) & speakers (35)	\$4,191.32
16-00560	GOPHER SPORTS EQUIPMENT	Gaines Elementary School	PE supplies	\$1,757.52
16-00561	GOPHER SPORTS EQUIPMENT	Hollydale K-8 School	PE supplies	\$1,757.52
16-00562	GOPHER SPORTS EQUIPMENT	Jackson Middle School	PE supplies	\$1,757.52

\* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.



**Paramount Unified School District**

2015/2016

**Purchase Orders To Be Ratified and Authorized**

**September 09, 2015**

<b>PO Number</b>	<b>Vendor</b>	<b>Site</b>	<b>Description</b>	<b>Total Amount</b>
<b>210 - Building Fund</b>				
16-00635	MOBILE MODULAR MANAGEMENT CORP.	Facilities Department	Buena Vista: portable restroom	\$76,229.50 *
<b>250 - Capital Facilities Fund</b>				
16-00580	FLOOR TECH	Facilities Department	Hollydale: repair floor	\$1,606.50
16-00582	CUSTOM CRAFT FLOORCOVERING CONTRACTORS	Facilities Department	Alondra: replace flooring	\$4,532.07
16-00587	CUSTOM CRAFT FLOORCOVERING CONTRACTORS	Facilities Department	Hollydale: replace flooring	\$2,421.27
16-00603	VIRCO INC	Facilities Department	Paramount Park: student chairs (100)	\$5,749.75 *
16-00621	VIRCO INC	Facilities Department	Student chairs (60), student desks (30)	\$5,387.33 *
16-00634	MEAR CONSTRUCTION	Paramount High School	Paramount High School Attendance Building: repair stucco	\$14,925.00 *
16-00640	U. S. BANK	Collins Elementary School	HD Supply: staff lounge cabinetry	\$2,526.87
16-00722	VIRCO INC	Facilities Department	Student chairs (36), student desks (18)	\$3,232.40
<b>610 - Cafeteria Fund</b>				
16-00668	SHIRTS UNLIMITED	Nutrition Services	Uniform shirts (250)	\$5,000.38 *
16-00675	COSTCO WHOLESALE	Nutrition Services	Annual: food supplies	\$14,500.00 *

\* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

**Paramount Unified School District**

2015/2016

Purchase Orders To Be Ratified and Authorized

September 09, 2015

**PURCHASE ORDER SUMMARY BY FUND**

161 Purchase orders for a total of \$1,055,798.82

<b>010 - General Fund</b>	To Be Authorized	\$577,938.27
	To Be Ratified Over \$1,500	\$78,047.02
	To Be Ratified Under \$1,500	\$33,861.03
	<b>Fund Total</b>	<b>\$689,846.32</b>
<b>010 - General Fund - LCAP</b>	To Be Authorized	\$173,150.37
	To Be Ratified Over \$1,500	\$31,942.29
	To Be Ratified Under \$1,500	\$2,770.12
	<b>Fund Total</b>	<b>\$207,862.78</b>
<b>110 - Adult Education Fund</b>	To Be Ratified Over \$1,500	\$9,599.19
	To Be Ratified Under \$1,500	\$678.97
	<b>Fund Total</b>	<b>\$10,278.16</b>
<b>120 - Child Development Fund</b>	To Be Ratified Over \$1,500	\$7,900.00
	To Be Ratified Under \$1,500	\$1,596.19
	<b>Fund Total</b>	<b>\$9,496.19</b>
<b>210 - Building Fund</b>	To Be Authorized	\$76,229.50
	<b>Fund Total</b>	<b>\$76,229.50</b>
<b>250 - Capital Facilities Fund</b>	To Be Authorized	\$26,062.08
	To Be Ratified Over \$1,500	\$14,319.11
	To Be Ratified Under \$1,500	\$2,204.30
	<b>Fund Total</b>	<b>\$42,585.49</b>
<b>610 - Cafeteria Fund</b>	To Be Authorized	\$19,500.38
	<b>Fund Total</b>	<b>\$19,500.38</b>

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business Services  
**DATE:** September 9, 2015  
**SUBJECT:** Warrants for the Month of August 2015

## **BACKGROUND INFORMATION**

The following warrants were issued during the month of August:

<b>FUNDS</b>	<b>REGISTER NO.</b>		<b>AMOUNT</b>
<b><u>GENERAL FUND (01)</u></b>			
Certificated Salaries	C1A/224	\$	922,021.58
Classified Salaries	E4B/237	\$	1,566,361.93
Commercial Warrants	22316937/22364838	\$	1,825,126.83
TOTAL GENERAL FUND		\$	<u>4,313,510.34</u>
<b><u>ADULT EDUCATION FUND (11)</u></b>			
Certificated Salaries	C1A/C3A	\$	79,688.39
Classified Salaries	E4B	\$	560.35
Commercial Warrants	22316937/22364838	\$	65,293.45
TOTAL ADULT EDUCATION FUND		\$	<u>145,542.19</u>
<b><u>CHILD DEVELOPMENT FUND (12)</u></b>			
Certificated Salaries	C1A/224	\$	21,047.09
Classified Salaries	E4B/236	\$	25,186.60
Commercial Warrants	22316937/22364838	\$	4,345.73
TOTAL CHILD DEVELOPMENT		\$	<u>50,579.42</u>
<b><u>BUILDING (BOND) FUND (21)</u></b>			
Commercial Warrants	22316937/22364838	\$	250.00
TOTAL BUILDING (BOND) FUND		\$	<u>250.00</u>
<b><u>CAPITAL FACILITIES FUND (25)</u></b>			
Classified Salaries		\$	0.00
Commercial Warrants	22316937/22364838	\$	256,205.83
TOTAL CAPITAL FACILITIES FUND		\$	<u>256,205.83</u>

**CONSENT ITEM: 4.2-C**

**SCHOOL FACILITIES FUND (35)**

Commercial Warrants	22316937/22364838	\$	0.00
TOTAL SCHOOL FACILITIES FUND		\$	<u>0.00</u>

**CAFETERIA FUND (61)**

Classified Salaries	211/H1C	\$	156,250.19
Commercial Warrants	22316937/22364838	\$	201,764.47
TOTAL CAFETERIA FUND		\$	<u>358,014.66</u>

**SELF-INSURANCE FUND - H & W (67.0)**

Commercial Warrants	22316937/22364838	\$	20,865.33
TOTAL SELF-INSURANCE FUND - H & W		\$	<u>20,865.33</u>

**SELF-INSURANCE FUND - Workers' Comp (67.1)**

Commercial Warrants	22316937/22364838	\$	0.00
TOTAL SELF-INSURANCE FUND - Workers' Comp		\$	<u>0.00</u>

**SELF-INSURANCE FUND - Early Retirees (67.2)**

Commercial Warrants	22316937/22364838	\$	4,481.46
TOTAL SELF-INSURANCE FUND - Early Retirees		\$	<u>4,481.46</u>

**REVOLVING CASH FUND**

Commercial Warrants	7995/8063	\$	27,393.48
TOTAL REVOLVING CASH FUND		\$	<u>27,393.48</u>

**TOTAL WARRANTS ALL FUNDS**

**\$ 5,176,842.71**

**POLICY/ISSUE:**

Education Code Section 42643 - Keeping a Register of Warrants Open to Public Inspection Required  
Board Policy 3326.1 - Warrants

**FISCAL IMPACT:**

As shown above

**STAFF RECOMMENDATION:**

Approve warrants for all funds through August with a total of \$5,176,842.71.

**PREPARED BY:**

Ranita Browning, Interim Assistant Superintendent-Business Services

**DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District's mission.

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business  
Services  
**DATE:** September 9, 2015  
**SUBJECT:** Acceptance of Donations

## **BACKGROUND INFORMATION:**

The Board may accept and utilize, on behalf of the District, any bequests or gifts of money or property for a purpose deemed to be suitable by the Board.

The following donations have been presented to the District:

1. The District received a donation totaling \$750.00 from Walmart Corporate Giving. This donation will be designated for the students of Paramount High School to support the purchase of materials and supplies.
2. The District received a donation totaling \$208.10 from RC Real Estate Remedies, Inc. This donation will be designated for the students of Paramount Adult School's Workability Program to support the program.
3. The District received a donation totaling \$531.63 from Pictures With Class by Barksdale. This donation will be designated for the students of Howard Tanner School to support the purchase of materials and supplies.
4. The District received a donation totaling \$50.00 from Target Corporation's *Thanks a Billion* program. This donation will be designated for the students of Gaines School to support the purchase of materials and supplies.

For the current 2015-16 fiscal year through September 9, 2015, the District has received an estimated total, which includes the above amounts, of \$14,455.63 in gifts, grants, and bequests.

## **POLICY/ISSUE:**

Board Policy 3280 – Gifts, Grants, and Bequests

## **FISCAL IMPACT:**

None

**CONSENT ITEM: 4.3-C**

**STAFF RECOMMENDATION:**

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

**PREPARED BY:**

Ranita Browning, Interim Assistant Superintendent-Business Services

**DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District's mission.



# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Myrna Morales, Assistant Superintendent – Human Resources  
**DATE:** September 9, 2015  
**SUBJECT:** Intern Contract with Los Angeles County Office of Education

**BACKGROUND INFORMATION:**

Periodically, the District enters into intern credential program agreements with accredited universities and colleges to provide practice teaching for students enrolled in the teacher credential program of such institutions. Los Angeles County Office of Education has requested that the District participate in such an agreement, commencing September 10, 2015 through June 30, 2018.

The District has participated in numerous intern teaching programs, which have proven to be of definite benefit to the students, as well as the intern teachers.

**POLICY/ISSUE:**

Board Policy 4122.1 – Teacher Internship

**FISCAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Approve the contract with Los Angeles County Office of Education for participation in the internship program.

**PREPARED BY:**

Myrna Morales, Assistant Superintendent – Human Resources

**DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**ACTION ITEM: 2.1-A**



LOS ANGELES COUNTY OFFICE OF EDUCATION

CONTRACT  
FOR  
CO-SPONSORSHIP  
FOR  
DISTRICT INTERN PROGRAM

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

PARAMOUNT UNIFIED SCHOOL DISTRICT, hereinafter referred to as "District," mutually agree as follows:

PREMISES:

- A. When hiring an intern, a co-sponsor agreement between an employing agency and a California Commission on Teacher Credentialing (CCTC) approved Program Sponsor must be in place in order to comply with CCTC requirements. Intern programs are the result of a partnership between the institution who prepares teachers (Program Sponsor) and the employer. The district or employing agency agrees that there is a need for teachers and that certificated employees will not be displaced when hiring interns. Interns meet the No Child Left Behind (NCLB) definition of "highly qualified."
- B. CCTC states that supervision and support of interns is the responsibility of both the Commission-approved teacher preparation program and the employer. The combination of employer-provided support and mentoring and program supervision provided to the intern should be a minimum of 2-4 hours per week. (CCTC, PSC 3C-22)
- C. District, as employing agency and LACOE, as program sponsor agree to collaborate to provide the training and support needed to meet the CCTC requirements. Course instruction shall be administered through the LACOE District Intern Program as approved and authorized by the CCTC.
- D. All work shall be coordinated with LACOE's project director, who is Mary Dolan.

1. BASIS AND SCOPE OF WORK

- 1.1. The responsibilities of the district or employing agency shall include the following:

- 1.1.1. At point of hire, the employer will identify a mentor teacher and allocate additional personnel if needed to provide on-site support for the intern.
  - 1.1.1.1. The mentor teacher and additional personnel working with the intern should possess a Clear or Life Credential in the same area as the intern, have a minimum of three years of successful teaching experience, and have an English Language Authorization.
  - 1.1.1.2. The employer determines the terms of employment for the mentor teacher and additional personnel. It is at the discretion of the employer to determine if the mentor teacher and additional personnel receive compensation and if so, compensation is the responsibility of the employer.
  - 1.1.1.3. To meet the CCTC requirement of 144 hours of required support, the employer will ensure that the intern receives a minimum of 60 hours of support with the mentor teacher and additional personnel (if appropriate) per year. Support may include, but is not limited to, weekly course planning of curriculum and assessments, coaching within the classroom, and problem-solving regarding student issues. The intern will be responsible for documenting hours received from the employing agency.
  - 1.1.1.4. For those interns who do not already have an English Language Authorization from a current California credential or passing score on an exam (CTEL), the employer will ensure that the intern receives an additional 20 hours of the required 45 hours required by CCTC per year related to working with English Learners.
  - 1.1.1.5. Mentor teacher and additional personnel should be immediately available to assist the intern with planning lessons that are appropriately designed and differentiated for English Learners, including assessing language needs and progress, and supporting making content instruction accessible for English Learners, e.g. through in-classroom modeling and coaching as needed.
  - 1.1.1.6. The employer will ensure that there is protected time for the mentor and additional personnel to work with the intern within the school day and school week.
- 1.1.2. The employer will assign a representative (e.g. Assistant Superintendent or site Principal) to act as a contact person for the Los Angeles County Office of Education District Intern Program.

- 1.1.3. If appropriate, the employer will assist the District Intern Program to establish monthly payroll deduction of tuition funds for the intern.
  - 1.1.4. The employer will provide evaluation data as requested by CCTC and the Los Angeles County Office of Education District Intern Program, including survey completion, demographic and/or retention information.
  - 1.1.5. If necessary, if the intern's site is located outside the local area of Los Angeles County Office of Education (e.g. more than an hour away), the employer may be asked to assist in identifying a Practicum Supervisor for the intern.
  - 1.1.6. The employing agency will have on file a statement regarding its inability to fill the open position/s with credentialed employees. In addition, the employing agency will make every effort to ensure that if the intern is placed in a high priority school (e.g. Decile 1, 2 or 3) and the percentage of teacher interns in that school is not higher than the district wide average of teacher interns at a school in that year.
- 1.2. The responsibilities of the Program Sponsor, District Intern Program, Los Angeles County Office of Education shall include the following:
    - 1.2.1. Identification of a Practicum Supervisor and allocation of additional personnel if needed to provide on-site support for the intern.
      - 1.2.1.1. The Practicum Supervisor and additional personnel working with the intern should possess a Clear or Life Credential in the same area as the intern, have a minimum of three (3) years of successful teaching experience, and have English Language Authorization.
      - 1.2.1.2. The Program Sponsor will provide appropriate orientation and training for the Practicum Supervisor and additional personnel, including but not limited to characteristics of coaching, time and frequency of visitations, and process for documenting observations and evaluation of intern.
      - 1.2.1.3. The Program Sponsor will ensure that the intern receives a minimum of 84 hours of support from the Practicum Supervisor and additional personnel per year. Support may include, but is not limited to weekly course planning of curriculum and assessments, coaching within the classroom, and problem-solving regarding student issues. The intern will be responsible for documenting hours received from the Program Sponsor, e.g. Practicum Supervisor and additional personnel.

1.2.1.4. For those interns who do not already have English Language Authorization from a current California credential or passing score on an exam (CTEL), the Program Sponsor will ensure that the intern receives an additional 25 hours of in-classroom coaching specific to the needs of English Learners from the Practicum Supervisor and additional personnel.

1.2.2. The Program Sponsor will be responsible for establishing effective and on-going communication with employing agency and Los Angeles County Office of Education District Intern personnel (e.g. Practicum Supervisor, Evaluator, Admissions Coordinator, Principal) as appropriate to ensure a successful teaching experience for the intern.

1.2.3. The Program Sponsor will be responsible for providing the intern with procedures to document and monitor the CCTC required hours of mentoring and support from the employer and the District Intern Program.

1.2.4. The Los Angeles County Office of Education District Intern Program will provide all CCTC-required coursework for the Preliminary Credential.

1.2.5. The Los Angeles County Office of Education will submit the District Intern credential application and provide assistance and support with credentialing issues.

## 2. TERM

This Contract shall begin on September 10, 2015 and continue in full force and effect through June 30, 2018, unless early termination occurs in accordance with the terms of this contract.

## 3. PAYMENT

District shall not be liable for any costs or expenses paid or incurred by LACOE in performing services for the District. LACOE will be responsible for employment and payment to all instructors when the instructors are certificated teachers. District intern teachers will be responsible for payment of course fees.

## 4. INDEMNIFICATION

District agrees to defend, indemnify, save, and hold harmless LACOE from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with

the sole negligence or error or omission of LACOE. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

LACOE agrees to defend, indemnify, save, and hold harmless the District from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of the District. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

5. INSURANCE

District and LACOE, each for its own employees and students, shall take out and maintain such general liability workers' compensation and student accident insurance as is required to protect their respective interests, for injuries or illness or property damage sustained or occurring on-site during the term of the field work. Required insurance coverage may be satisfied through a program of self-insurance.

6. NOTICES

Any notices to be given pursuant to this Contract shall be in writing and such notices, as well as any other document to be delivered, shall be delivered by personal service or by deposit in the U.S. Mail, certified or registered, return receipt requested, postage prepaid, and addressed to the party for whom intended as follows:

To LACOE:

Administrative Services Manager  
Contracts Section  
LOS ANGELES COUNTY OFFICE OF EDUCATION  
9300 Imperial Highway, ECW-153  
Downey, CA 90242-2890

To DISTRICT:

PARAMOUNT UNIFIED SCHOOL DISTRICT  
15110 California Ave.  
Paramount, CA 90723  
ATTN: Myrna Morales

7-10. SECTIONS RESERVED (Intentionally left blank.)

11. COVENANT AGAINST CONTINGENT FEES

District warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon a Contract or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide established commercial or selling agencies retained by entity for the purpose of securing business. For breach or violation of this warranty, LACOE shall have the right to immediate termination of this Contract and, at its sole discretion, deduct from the Contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or commission fee.

12. FINGERPRINTING

During the entire term of the Contract, LACOE and District, if applicable, shall fully comply with the provisions of the Education Code Section 45125.1 when LACOE determines that District's employees and/or employees of subcontractors will have more than limited contact with pupils in the performance of the work of the Contract.

13. INDEPENDENT ENTITY

While performing its obligations under this Contract, District is an Independent Entity and not an officer, employee or agent of LACOE. District shall not at any time or in any manner represent that it or any of its officers, employees, or agents are employees of LACOE.

14. ASSIGNMENT OR TRANSFER

District shall not in any manner, directly or indirectly, by operation of law or otherwise, assign, transfer or encumber this Contract or any portion hereof of any interest herein, in whole or in part, without the prior written consent of LACOE.

15. INTEGRATION

This Contract, including all exhibits and other documents incorporated herein or made applicable by reference, contains the complete and final understanding of the parties' rights, duties and obligations with respect to the transaction discussed in the Contract and supersedes all prior Contract's, understandings and commitments, whether oral or written. This Contract shall not be amended in any way except by a writing expressly purporting to be such an amendment, signed and acknowledged by both of the parties hereto.

16. MODIFICATION

The Contract shall not be modified or amended without mutual written consent of the parties. If any actual or physical deletions or changes appear

on the face of the Contract, such deletions or changes shall only be effective if the initials of both parties appear beside such deletion or change.

17. ORDER OF PRECEDENCE

Except as specifically provided elsewhere in this Contract, conflicting, vague and/or ambiguous provisions of this Contract shall prevail in the following order of precedence: (1) the provisions in the body of this Contract, (2) the exhibits of the Contract, if any; (3) all other documents cited in this Contract or incorporated by reference.

18. SEVERABILITY/WAIVER

18.1. If any provision of this Contract is determined to be illegal, unenforceable, or invalid, such act shall in no way affect the validity of any other provision in this Contract.

18.2. No waiver of any provision of this Contract shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

19. AMENDMENTS

The Contract may be amended by mutual written consent of the parties.

20. TERMINATION

This Contract may be terminated by either party upon thirty (30) days written notification.

21. FAILURE TO COMPLY

In the event District fails to perform in accordance with the indemnification or insurance requirement clauses of this Contract, makes inaccurate certifications as a part of this Contract, or otherwise breaches any other clause of this Contract, LACOE, the Los Angeles County Board of Education and the individuals thereof, and all officers, agents, employees, representatives, and volunteers shall be entitled to recover all legal fees, costs, and other expenses incident to securing performance or incurred as a consequence of nonperformance.

22. ATTORNEY'S FEES

Should either party be required to file any legal action or claim to enforce any provision of this Contract or resolve any dispute arising under or connected to this Contract, except as set forth in the "Failure to Comply" in this Contract, each party shall bear its own attorney's fees and costs in

bringing such an action and any judgment or decree rendered in such a proceeding shall not include an award thereof.

23. COMPLIANCE WITH LAW

District shall comply with all applicable federal, state, and local laws, statutes, ordinances, rules, regulations, policies, and procedures in performing under this Contract. District warrants that it has all licenses, permits, certificates and credentials required by law to perform the work specified under this Contract and shall, upon request by LACOE, provide evidence of same.

24. FORCE MAJEURE

In the event that performance on the part of any party hereto shall be delayed or suspended as a result of circumstances beyond the reasonable control and without the fault or negligence of said party, none of the parties shall incur any liability to the other parties as a result of such delay or suspension. Circumstances deemed to be beyond the control of the parties hereunder shall include, but not be limited to, acts of God or of the public enemy, insurrection, acts of the federal government or any unit of state or local government in sovereign capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes or delays in transportation, to the extent that such circumstances are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

25. GOVERNING LAW/FORUM SELECTION

This Contract is made, entered into and executed in Los Angeles County, California, and the parties agree that any legal action, claim or proceeding arising out of or connected with this Contract shall be filed in the applicable court in Los Angeles County, California. The parties further agree this Contract shall be construed, and all disputes hereunder shall be settled, in accordance with the laws of the State of California.

26. INCORPORATION BY REFERENCE

Any exhibits referenced herein shall be incorporated and made a part of this Contract.

27. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted, herein and the Contract shall be read and enforced as though it were so inserted and included.



28. RECORD RETENTION AND INSPECTION

District agrees that LACOE shall have access to and the right to examine, audit, excerpt, copy or transcribe any pertinent records pertaining to this Contract. All records shall be kept and maintained by District and made available to LACOE during the entire term of this Contract.

29. NO THIRD PARTY OBLIGATIONS

The execution and delivery of this Contract shall not be deemed to confer any rights upon, nor obligate any parties thereto, to any person or entity other than the parties hereto.

30. NON-DISCRIMINATION AND NON-SEGREGATION

During the performance of this Contract, both parties hereby agrees to comply with all Federal, state and local laws respecting non-discrimination in employment and non-segregation of facilities including, but not limited to requirements set out in 41 CFR 60-1.4, 60-250.4 and 60-741.4, which equal opportunity clauses are hereby incorporated by reference.

31. TOBACCO-FREE WORKPLACE

When at LACOE-owned or LACOE-leased buildings, both parties hereby agree to comply with the Los Angeles County Board of Education's Policy 3515.1 which states: "It is the intention of the office (LACOE) to provide a smoke-free workplace within all buildings owned or leased by the office (LACOE) commencing June 30, 1995."

32. ALCOHOL AND DRUG-FREE WORKPLACE

Both parties hereby certify under penalty of perjury under the laws of the State of California that both parties will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. seq.), and the Los Angeles County Board of Education's Alcohol and Drug-Free Workplace Policy 4020.

33. CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR OTHER INELIGIBILITY (Federal Executive Order 12549)

By executing this Contract, District certifies to the best of its knowledge and belief that it and its principals:

33.1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or Agency;

33.2. Have not, within a three (3) year period preceding the execution of this Contract, been convicted of, or had a civil judgment rendered against them, for: commission of fraud or a criminal offense in connection with

obtaining, attempting to obtain, or performing a public transaction (Federal, State or Local) or Contract under a public transaction; or violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

33.3. Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in Section 33.2 above, of this certification; and,

33.4. Have not, within a three (3) year period preceding the execution of this Contract, had one or more public transactions (Federal, State or Local) terminated for cause of default.

34. EXECUTION REQUIREMENTS

Proper signatures required for execution of this instrument may be by original signature; photocopy; fax/facsimile copy; valid, encrypted, electronic transmission/signature; and/or other commonly accepted, widely used, commercially acceptable signature methods. This instrument may be executed in counter-parts by each party on a separate copy thereof with the same force and effect as though all parties had executed a single original.

LOS ANGELES COUNTY  
OFFICE OF EDUCATION

PARAMOUNT UNIFIED  
SCHOOL DISTRICT

By \_\_\_\_\_  
Peace Aneke  
Administrative Services Manager  
Administrative Services  
Controller's Office

By \_\_\_\_\_  
\_\_\_\_\_  
Typed or Printed Name

Title \_\_\_\_\_

Date \_\_\_\_\_  
jmd 8/4  
Report 8/31/15

Date \_\_\_\_\_

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David J. Verdugo, Co-Interim Superintendent  
**FROM:** Myrna Morales, Assistant Superintendent – Human Resources  
**DATE:** September 9, 2015  
**SUBJECT:** Student Teaching Agreement with Pacific Oaks College

## **BACKGROUND INFORMATION:**

Periodically, the District enters into student teaching agreements with accredited universities and colleges to provide practice teaching for students enrolled in the teacher credential program of such institutions. Pacific Oaks College has requested that the District participate in such an agreement, commencing September 10, 2015.

The District has participated in numerous programs, which have proven to be of definite benefit to the students, as well as the student teachers.

## **POLICY/ISSUE:**

Board Policy 4122 – Student Teachers

## **FISCAL IMPACT:**

None

## **STAFF RECOMMENDATION:**

Approve the agreement with Pacific Oaks College for participation in the student teaching Program.

## **PREPARED BY:**

Myrna Morales, Assistant Superintendent – Human Resources

## **DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**ACTION ITEM: 2.2-A**

**MEMORANDUM OF AGREEMENT  
BETWEEN**

Pacific Oaks College

AND

Paramount Unified School District

This Memorandum of Agreement (the "Agreement") is entered into by and between Pacific Oaks College, a non-profit institution of higher education located at 55 Eureka Street, Pasadena, California (the "College"), and Paramount Unified School District, located at 15110 California Avenue, Paramount, CA 90723.

**I. RECITALS**

WHEREAS, the College is a California non-profit institution of higher education offering to its students degree programs in education; and

WHEREAS, directed teaching experience is a required and integral component of the College's education curriculum; and

WHEREAS, the College desires the cooperation of School District in the development and implementation of the directed teaching experience phase of its Education curriculum;

WHEREAS, the School District recognizes its professional opportunity and responsibility to participate in the training of Education students; and

WHEREAS, the School District wishes to join the College in the development and implementation of a directed teaching training program at School District for College's Education students.

NOW, THEREFORE, in consideration of the mutual agreements set forth herein, the College and the School District enter into this Agreement on the terms and conditions set forth below.

**II. The College and the School District mutually agree:**

1. To collaborate to establish the educational objectives for the directed teaching program, devise methods for their implementation, and continually evaluate to determine the effectiveness of the directed teaching program.
2. The College agrees to select and assign students to School District for purposes of directed teaching. Any assignment of a Student Teaching Student to the School District shall be at the discretion of the College. However, School District reserves the right to interview any student selected by the College prior to accepting that student for training in the directed teaching program. Subject to the foregoing, students selected for assignment shall be assigned to School District for a period of time mutually determined in advance by the parties, which may be altered by 30 days written notice, with consideration given to the clinical staff and space availability.

3. The School District may, for good cause, refuse to accept or terminate a Directed Teaching Student assigned for placement at the School District.
4. For purposes of this Agreement, Student Teaching means active participation by a Student Teaching Student in the duties and function of classroom teaching under the direct supervision and instruction of employees of the School District holding valid credentials issued by the California Commission on Teacher Credentialing, other than emergency or provisional credentials, authorizing the employees to serve as classroom teachers in the schools/classrooms in which the directed teaching program is provided.
5. Student Teaching Students shall be students enrolled in College's teaching credential program who have completed the prerequisite coursework and are eligible for directed teaching placement with the School District.
6. The parties acknowledge that many student educational records are protected by the Family Educational Rights and Privacy Act (FERPA) and that the permission of students must be obtained before student data can be released to anyone.
7. Student Teaching Students will be bound by all applicable Federal, State, and local laws and ordinances concerning the student privacy and the confidentiality of student records.

III. The College agrees:

1. To designate a liaison or coordinator, hereinafter referred to as "Credential Analyst" to administer the College's responsibilities related to the program. At minimum, the College's Fieldwork Supervisor will visit each Student Teaching Student's school site to observe the Student Teacher and provide support to the Student Teacher and Master Teacher as necessary.
2. To assume responsibility for assuring the directed teaching program's compliance with the educational standards established by the California State Board of Education or any other relevant authority.
3. To provide prerequisite coursework, academic instruction and support for Student Teacher enrolled in the program.
4. To establish and maintain, as necessary for the implementation and performance of this Agreement, ongoing communication between the Credential Analyst, Fieldwork Supervisor, the School District's Supervising Principal and the School Site Mentor assigned by the School District on items pertinent to teacher education and supervision.
5. To direct the assigned Student Teacher to comply with the existing pertinent rules and regulations of the School District and all reasonable directions given by qualified School District personnel.

6. To supply the Credential Analyst at the School District with the appropriate forms to be used in evaluating the performance of the assigned Student Teacher.
7. To require the Student Teacher to provide, prior to the commencement of the Student Teaching assignment, such confidential on-boarding information as may be required by the School District or deemed necessary for the training and guidance of the Student Teacher.
8. To issue a stipend of \$50.00 per Student Teaching unit per semester to each Student Teacher's Master Teacher after completion of the close of the College's semester. The number of directed teaching units per semester will be determined by the College. In the event that an Student Teacher's placement is terminated, the Master Teacher shall receive payment from the College as though there had been no termination, except that if the Student Teacher is terminated before one half of the semester is completed, the Master Teacher shall be paid only one half of the stipend.

IV. The School District agrees:

1. To designate a Credential Analyst who will be responsible for organizing and coordinating the planning and implementation of the intern teaching program, and administering School District's responsibilities under this Agreement.
2. To provide student teaching experience for College's Student Teaching Students.
3. To provide the physical facilities and equipment necessary to conduct the directed teaching program.
4. To designate a Master Teacher, mutually agreed upon by the School District and the College, to supervise the practical aspect of the Student Teacher's participation in the directed teaching program and provide support to the Student Teacher as necessary. The Master Teacher must be a professional who is validly credentialed by the California Commission on Teacher Credentialing, other than emergency or provisional credential, and authorized to serve as a classroom teacher in a school or classroom where directed teaching placement is provided.
5. To advise the College of any changes in personnel, operation or policies that may affect the directed teaching program.
6. To inform the Student Teacher of the School District's requirements (i.e., health status, criminal background) for acceptance into the School District's directed teaching program.
7. To provide the assigned Student Teacher with a copy of the School District's existing pertinent rules and regulations with which the Student Teacher is expected to comply.
8. To advise the College of any serious deficiency noted in the ability of an assigned Student Teacher to progress toward achievement of the stated objectives of the student teaching program. It will then be the mutual responsibilities of the assigned Student

Teacher, the Master Teacher, and the College's Credential Analyst to devise a plan by which the Student Teacher may be assisted to achieve the stated objectives.

#### V. GENERAL TERMS AND CONDITIONS

1. The Agreement between the College and the School District shall be the governing legal document between the parties.
2. **Non-Discrimination.** Both parties shall comply with all federal, state, and local laws, rules, and regulations, and executive orders concerning non-discrimination in employment, education, and services on the actual or perceived basis of race, religion, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, gender or sexual orientation.
3. **Indemnification.** Each party shall defend, indemnify, and hold harmless the other its agents, affiliates, subsidiaries, officers, officials, employees, and volunteers from and against all claims, damages, losses, and expenses (including but not limited to attorney fees and court costs) arising from the acts, errors, mistakes, omissions, work or service of the indemnifying party, its agents, employees, or any tier of that party's subcontractors in the performance of this Agreement. The insurance requirements of this Agreement will not be construed as limiting the scope of this indemnification.
4. **Insurance.** Without limiting the indemnification obligations stated above, each party to this Agreement shall provide and maintain at its own expense a program of insurance covering its activities and operations hereunder. Such program of insurance shall include, but not be limited to, general liability and professional liability coverage. The School District's general liability insurance shall have minimum coverage of \$1,000,000 per occurrence and \$3,000,000 in the aggregate. The College's professional liability insurance shall carry a single limit of not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate.
5. **Independent Contractor.** College faculty, staff, and students are not officers, agents, or employees of the School District. Each party shall be solely liable for its own debt, obligations, acts, and omissions, including the payment of all liability, withholding, social security, worker's compensation, or other taxes or benefits on behalf of its employees.
6. **Worker's Compensation Insurance.** It is understood and agreed that College's students are not to be considered employees of the College and therefore students are not eligible for workers compensation insurance and the College does not maintain workers compensation insurance for student coverage. Rather, student interns are fulfilling specific requirements for pre-clinical or clinical experiences as part of a degree program. Student interns, in consideration of this service are paying for service under their tuition arrangements with the Institution.
7. **Term.** This Agreement shall be effective for a period of three years from the date of signature when executed by both parties. This Agreement will automatically renew

unless otherwise indicated in writing by one of the parties at least thirty (30) days prior to the end of the term.

8. **Effective Date.** The effective date of this Agreement is the date on which the agreement was duly executed.
9. **Termination.** The expectation of all parties is that the Student Teacher will complete the term of this agreement. Termination of this agreement with cause shall be in accordance with the academic policies of the qualifying degree program or the employment or volunteer policies of the School District. Any party may terminate this agreement without cause by giving the other party 30 days' notice of the intention to terminate. Termination of this agreement on the part of the College or School District is separate from termination of the Student Teacher's, Master Teacher's, or either Credential Analyst's employment. It is assumed that if there is an early termination of this agreement on the part of the Student Teacher, the School District or Master Teacher, that such a decision must include consultation with the qualifying degree program.
10. **Notices.** All notices required to be given under this Agreement shall be sufficient if sent by electronic mail, facsimile, or U.S. Mail as follows:  
  
For College: Pacific Oaks College  
Attn: Maria Bucio  
55 Eureka Avenue  
Pasadena, CA 91103  
Tel: 626.529.8420  
Email: mbucio@pacificoaks.edu  
  
For School: Paramount Unified School District  
15110 California Avenue  
Paramount, CA 90723
11. **Modification.** This Agreement may be revised or modified only by mutual agreement and written amendment signed by both parties.
12. **Severability.** Each paragraph of this Agreement is severable from all other paragraphs. In the event any court of competent jurisdiction determines that any paragraph or subparagraph of the Agreement is invalid or unenforceable for any reason if same should occur by operation of law, all remaining paragraphs and subparagraphs will remain in full force and effect.
13. **Waiver.** The failure or delay of either party to exercise any right, power, or privilege under this shall not operate as a waiver of any such right, power, or privilege.



14. **Assignment.** Nothing in this Agreement shall be construed to permit the assignment by either party of any rights or obligations hereunder, and such assignment is prohibited unless evidenced by the written consent of each of the parties. In addition, this Agreement contains all of the terms and conditions between the parties and may be amended only in a writing signed by each of the parties.

15. **Governing Laws and Jurisdiction.** This Agreement shall be governed by and construed pursuant to the laws of the State of California. In the event that a dispute arises in relation to this Agreement, all parties agree to submit to the jurisdiction of the courts of Los Angeles County, California.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement to be effective as of the day specified below.

Carol Rinkoff 8/25/15 \_\_\_\_\_  
College Representative Date School District Representative Date

Carol Rinkoff  
Printed Name

\_\_\_\_\_  
Printed Name

Dean, Academic Affairs  
Title

\_\_\_\_\_  
Title

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David J. Verdugo, Co-Interim Superintendent  
**FROM:** Myrna Morales, Assistant Superintendent-Human Resources  
**DATE:** September 9, 2015  
**SUBJECT:** Resolution 15-09: Institutional Memberships for the 2015-16  
School Year

## **BACKGROUND INFORMATION:**

Each year, the Board of Education approves the District's membership in a number of professional associations and organizations that pertain to public education and related interests. It is recommended that the Board adopt a master listing of organizations to which divisions, offices, departments, or other subdivisions of the District may belong as institutional members. Authorization to secure membership does not infer actual membership. The benefits of having such an approved listing include increased communication with appropriate organizations, participation in organization activities and lower costs for publications, workshops and conferences produced or sponsored by the associations and organizations.

## **POLICY/ISSUE:**

Board Policy 1500 – Relations Between Area, State, Regional and National Associations

Board Policy 1600 – Relations Between Non-Public and Other Educational Organizations

Bylaws of the Board 9340 – Membership in Associations

## **FISCAL IMPACT:**

Organization dues and memberships are paid from various departmental budgets.

## **STAFF RECOMMENDATION:**

Adopt Resolution 15-09 authorizing Paramount Unified School District's institutional memberships for the 2015-16 school year.

## **PREPARED BY:**

Myrna Morales, Assistant Superintendent – Human Resources

## **DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**ACTION ITEM: 2.3-A**

**RESOLUTION 15-09**  
**INSTITUTIONAL MEMBERSHIPS FOR 2015-16**

**BE IT RESOLVED** that the Board of Education of the Paramount Unified School District hereby authorizes institutional membership for said District for the 2015-16 fiscal year in the following organizations:

American Arbitration Association  
American Association of School Administrators  
American Association of School Personnel Administrators  
American Counseling Association (ACA)  
American Educational Research Association  
American Speech-Language and Hearing Association  
Association for Career and Technical Institutes  
Association for School, College & University Staffing, Inc.  
Association for Supervision & Curriculum Development  
Association of California School Administrators  
Association of Latino Administrators and Superintendents (ALAS)  
Association of Learning Disabled  
Association of Low Wealth Schools  
Association of Mexican-American Educators  
California Alliance Concerned with School Age Parents (CAC SAP)  
California Association for Supervision and Curriculum Development  
California Association for the Gifted  
California Association of Administrators of State & Federal Education Programs  
California Association of Bilingual Education  
California Association of Educational Office Professionals  
California Association of Health, Physical Education & Dance  
California Association of Latino Superintendents and Administrators  
California Association of Leaders for Career Preparation  
California Association of Program Specialists  
California Association of Public Purchasing Officers  
California Association of Pupil Personnel Administrators  
California Association of Regional Occupational Centers/Programs  
California Association of Resource Specialists  
California Association of School Business Officials  
California Association of School Counselors  
California Association of School Social Workers  
California Association of Suburban School Districts

California Association of Supervisors of Child Welfare and Attendance  
California Consortium for Independent Study  
California Continuation School Association  
California Council for Adult Education  
California Educational Placement Association  
California Educational Research Association  
California Educational Technology Professionals Association  
CAL-FED (Federal legislation regarding housing students at school facilities)  
California Large Suburban School Districts (CALSSD)  
California League of Middle Schools  
California Mathematics Council  
California Reading Association  
California School-Age Consortium  
California School Boards Association  
California School Nutrition Association  
California Science Teachers Association  
California Speech-Language and Hearing Association  
California Staff Development Council  
Chamber of Commerce-Lakewood  
Chamber of Commerce-Paramount  
Coalition for Adequate School Housing  
Computer Using Educators  
Cooperative Organization for the Development of Employee Selection Procedures (CODESP)  
Council for Exceptional Children  
Credential Counselors and Analysts of California  
Greater Los Angeles Chapter National Safety Council  
International Reading Association  
Law Offices of Keith V. Breon  
Learning Forward  
Los Angeles County Administrators of Special Education  
National Alliance of Business  
National Association for Bilingual Education  
National Association for the Gifted  
National Association of Elementary School Principals  
National Association of Federal Education Program Administrators  
National Association of School Resource Officers  
National Association of Secondary School Principals  
National Council for the Social Studies

National Council of Teachers of Mathematics  
National School Boards Association  
National School Public Relations Association  
National Science Teachers Association  
Performing Arts Council of Los Angeles County, Music Center Educational Division  
Phi Delta Kappa  
Public Risk Management Association  
School Employers Association of California  
School Nutrition Association  
School Transportation Coalition  
Southern California School Nutrition Association  
Southern California Superintendents  
Urban Superintendents Association of America

I hereby certify that the above is a true copy of a Resolution adopted by the Board of Education of the Paramount Unified School District at its regular meeting held September 9, 2015.

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Delores Stephens, Secretary to the Board of Education

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent–Educational Services  
**DATE:** September 9, 2015  
**SUBJECT:** Naviance Software Contract

## **BACKGROUND INFORMATION:**

On April 22, 2015 the College and Career Committee presented information on the importance of creating a college going culture which is one of the goals in Paramount Unified School District's, Local Control Accountability Plan. Paramount High School-West Campus will pilot Naviance, a comprehensive college and career readiness software program, to help students assess and align their strengths and interests to post-secondary goals. Naviance provides an online program for schools and districts to create personalized success plans in which students can:

- Set personal goals
- Search for colleges
- Explore careers based on personal skills and interests.

Naviance will be implemented as follows:

School Year	School	Grade
2015-16	Paramount High School-West	Grade 9
2016-17	Buena Vista High School Paramount High School	Grades 10-12 Grades 10-12

## **POLICY/ISSUE:**

Board Policy 6141 – Curriculum Development

## **FISCAL IMPACT:**

\$19,611 from LCAP funds

## **STAFF RECOMMENDATION:**

Approve the purchase of Naviance Inc., a comprehensive college and career readiness software program in 2015-16 for Paramount High-West Campus.

## **PREPARED BY:**

Greg Francois, Director - Secondary Education and Instructional Technology

## **DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**ACTION ITEM: 3.1-A**

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent-Educational Services  
**DATE:** September 9, 2015  
**SUBJECT:** Local Educational Agency Plan

## **BACKGROUND INFORMATION:**

The *No Child Left Behind Act* requires that districts develop a Local Educational Agency (LEA) Plan as a requirement for receiving federal funds. The LEA Plan is a comprehensive plan that describes the educational services provided to students with federal resources. The LEA Plan must specifically address the following five required performance goals:

1. All students will reach high standards, attaining proficiency or better, in reading and mathematics.
2. All English Learners will become proficient in English and attain proficiency or better in reading/language arts and mathematics.
3. All students will be taught by highly qualified teachers.
4. All students will be educated in learning environments that are safe, drug-free, and conducive to learning.
5. All students will graduate from high school.

The final version of the LEA Plan will be posted on the District's website upon approval of the local Governing Board. The LEA Plan is provided under separate cover.

## **POLICY/ISSUE:**

*No Child Left Behind Act* – Local Education Agency Plan, Section 112

## **FISCAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Approve the 2015-2018 Local Educational Agency Plan that describes educational services for students provided through federal funds as required by the *No Child Left Behind Act*.

**PREPARED BY:**

Randy Gray, Director-Curriculum & Instruction-Projects

**DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.



# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent-Educational Services  
**DATE:** September 9, 2015  
**SUBJECT:** Nonpublic School Placement for a Special Education Student for 2015-16

## **BACKGROUND INFORMATION:**

In order to facilitate appropriate educational progress some students require programs not available in the District. These students receive services from nonpublic schools (NPS) and agencies which provide the necessary programs and services. The District contracts on an as needed basis for services based on needs identified and delineated through the Individual Education Plan (IEP) process.

A middle school student (2007001062) with a diagnosis of other health impairment currently attends Rossier Park School. The IEP team recommends continued placement at Rossier Park School with designated instructional service counseling as the least restrictive environment for the 2015-16 school year. The estimated cost not to exceed \$43,000.

## **POLICY/ISSUE:**

Education Code 56020-56040 - Education of Exceptional Children in Non Public Schools

## **FISCAL IMPACT:**

Estimated cost not to exceed \$29,000 from special education funds and \$14,000 from mental health funds.

## **STAFF RECOMMENDATION:**

Approve the placement for a special education student in nonpublic schools, as determined by the student's Individual Education Plan for the 2015-16 school year.

## **PREPARED BY:**

Kimberly Cole, Director - Special Education and Early Childhood Education

## **DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**ACTION ITEM: 3.3-A**

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business  
Services  
**DATE:** September 9, 2015  
**SUBJECT:** 2014-15 Unaudited Actuals

**BACKGROUND INFORMATION:**

After closing the District's 2014-15 books, the District must file the Standardized Account Code Structure (SACS) Unaudited Actual Financial Report with the Los Angeles County Office of Education.

The 2014-15 Unaudited Actuals Financial Report is being provided to the Board of Education for approval. It will also be provided to the public, all school sites and District departments.

**POLICY/ISSUE:**

Education Code Section 42100 – Requirement to Prepare and File Annual Statement

Education Code Section 42123 – Itemization of Revenues and Expenditures

**FISCAL IMPACT:**

As reflected in the 2014-15 Unaudited Actuals Financial Report provided under separate cover.

**STAFF RECOMMENDATIONS:**

Approve the 2014-15 Unaudited Actuals Financial Report.

**PREPARED BY:**

Ranita Browning, Interim Assistant Superintendent-Business Services

**DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District's mission.

# Paramount Unified School District

**TO:** David Verdugo, Co-Interim Superintendent  
Delores Stephens, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business Services  
**DATE:** September 9, 2015  
**SUBJECT:** Resolution 15-10, Certifying Removal of Housing and Community Development Relocatable Restroom Building at Buena Vista High School

## **BACKGROUND INFORMATION:**

On June 24, 2013, staff notified the Board of Education that pursuant to SB 1324, trailer-type relocatable buildings with axles, officially known as "Housing and Community Development" (HCD) relocatable buildings, may no longer be used as school buildings effective September 30, 2015. Due to this requirement, the non-compliant restroom building was removed from Buena Vista High School this summer.

Education Code 17292(c) requires that a resolution is required to certify to the State Allocation Board that commencing on September 30, 2015, the relocatable building is no longer being used as a school building (restroom). The attached resolution will be submitted to the Office of Public School Construction for compliance.

A replacement restroom building will be procured via purchase order.

## **POLICY/ISSUE:**

Education Code 17292

Board Policy 7110 – New Construction, Determining Needs

## **FISCAL IMPACT:**

\$77,651 - Capital Facilities Fund

## **STAFF RECOMMENDATION:**

Adopt Resolution 15-10, certifying removal of Housing and Community Development relocatable restroom building at Buena Vista High School, in compliance with Education Code 17292(c).

## **PREPARED BY:**

Cindy DiPaola, Director-Operations

## **DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District's mission.

**ACTION ITEM: 4.2-A**

**PARAMOUNT UNIFIED SCHOOL DISTRICT**

**RESOLUTION 15-10**

**RESOLUTION OF THE PARAMOUNT UNIFIED SCHOOL DISTRICT BOARD  
OF EDUCATION CERTIFYING THAT HOUSING AND COMMUNITY  
DEVELOPMENT (HCD) RELOCATABLE BUILDINGS ARE NO LONGER BEING  
USED FOR SCHOOL PURPOSES**

WHEREAS, SB 1324 was enacted into law on September 18, 2006, which requires that commencing September 30, 2015, any HCD-approved relocatables as outlined in Section 17292 be removed from use as a school building; and

WHEREAS, a resolution must be approved by the Governing Board by September 30, 2015 certifying that any HCD relocatables, as outlined in Section 17292 of the Education Code, have been removed from use as a school building commencing September 30, 2015;

NOW THEREFORE BE IT RESOLVED, that the Governing Board of the Paramount Unified School District certifies to the State Allocation Board that any HCD relocatable buildings, as outlined in Section 17292 of the Education Code, have been removed from use as a school building.

PASSED AND ADOPTED by the Governing Board of the Paramount Unified School District at Paramount, California, on the 9th Day of September, 2015, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

STATE OF CALIFORNIA        )  
  ) ss.  
COUNTY OF LOS ANGELES    )

I, Tony Peña, Clerk of the Governing Board of the Paramount Unified School District of Los Angeles California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at the regularly scheduled and conducted meeting held at the time and place stated, which resolution is on file and of record in the office of said Board.

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Clerk of the Board of Education  
Paramount Unified School District

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business  
Services  
**DATE:** September 9, 2015  
**SUBJECT:** Resolution 15-11, Establishing the 2015-2016 Gann  
Appropriations Limit

**BACKGROUND INFORMATION:**

In 1979 California voters approved Proposition 4, which limited the growth in government spending to be no greater than the growth in population inflation. This limit on government spending became known as the Gann Limit.

Each school district is required to report appropriations information to the State Superintendent of Public Instruction and to the State Director of Finance at least annually. This information includes appropriations subject to limitation, the amount of state aid apportionments, subventions included within the proceeds of taxes of the school district, and amounts excluded from the appropriations limit.

**POLICY/ISSUE:**

Education Code Section 1629 – Resolution to Identify Appropriations Limits;  
Documentation Available to Public

**FISCAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Adopt Resolution 15-11, establishing the 2015-2016 Gann Appropriations Limit at \$89,832,728, as calculated by the State formula.

**PREPARED BY:**

Ranita Browning, Interim Assistant Superintendent-Business Services

**DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District's mission.

**ACTION ITEM: 4.3-A**

**PARAMOUNT UNIFIED SCHOOL DISTRICT**

**RESOLUTION 15-11  
DISTRICT APPROPRIATIONS LIMIT FOR 2015-2016**

WHEREAS, Article XIII B of the Constitution of the State of California, as approved by the voters in November 1979, requires the establishment of Appropriations Limits on “Proceeds of Taxes” revenues for public agencies, including school districts, beginning with the 1980-81 fiscal year; and,

WHEREAS, each district is required to determine and adopt such Appropriations Limits for the 2015-2016 fiscal year, as a legislative act; and,

WHEREAS, this School District’s Appropriations Limits have been calculated in accordance with Article XIII B of the State Constitution and Division 9 of Title 1 of the Government Code; and,

BE IT, THEREFORE, RESOLVED, as a legislative act of this Governing Board, that the purpose of Article XIII B is hereby establishing this District’s “appropriations limit” of \$89,832,728 for the 2015-2016 fiscal year.

ADOPTED THIS 9th day of September, 2015.

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Alicia Anderson, President  
Board of Education

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent-Educational Services  
**DATE:** September 9, 2015  
**SUBJECT:** Student Fundraisers at Paramount High and Paramount High-West

**BACKGROUND INFORMATION:**

Per Board Policy 5131.8 - Student Activity Funds, schools are to provide a list of proposed student organization fundraising activities to the Superintendent annually. All activities must be reviewed by the Superintendent or designee prior to Board submittal to ensure they align with the schools' educational program. The student group that implements each fundraiser is determined by the Associated Student Body and principal.

**POLICY/ISSUE:**

Board Policy 5131.8 – Student Activity Funds

**PREPARED BY:**

Greg Francois, Director-Secondary Education and Instructional Technology

**DISTRICT PRIORITY 7:**

Increase parent and community involvement and collaboration.



# Paramount High School

## Associated Student Body 2015-16 Fundraiser Activities

Club	Activity	Date
<p>Proposed Associated Student Body fundraisers will be assigned to one or more of approved clubs listed below after appropriate protocols have been met.</p> <ul style="list-style-type: none"> <li>• Associated Student Body</li> <li>• Band</li> <li>• Baseball</li> <li>• Boys' Soccer</li> <li>• Boys' Volleyball</li> <li>• Boys' Wrestling</li> <li>• Cheer/Spirit Squad</li> <li>• Choir</li> <li>• Class of 2016</li> <li>• Corsairs</li> <li>• Cross Country</li> <li>• Doing Something Club</li> <li>• Drama/Theater</li> <li>• Football</li> <li>• Girls' Basketball</li> <li>• Girls' Soccer</li> <li>• Girls' Volleyball</li> <li>• Girls' Wrestling</li> <li>• Green Club</li> <li>• JROTC</li> <li>• K-Pop</li> <li>• Latino Club</li> <li>• Side B Club</li> <li>• Swim</li> <li>• Track</li> <li>• Travel Gourmet</li> <li>• Water Polo</li> </ul>	Calendar, Program, Picture Sales	September, 2015-June, 2016
	Car Washes	September, 2015-June, 2016
	Catalog Sales	September, 2015-June, 2016
	Christmas Tree Sales	October, 2015-December, 2015
	Clinics, Camps	September, 2015-June, 2016
	Concerts, Festivals, Theater Performances, Comedy Sportz	September, 2015-June, 2016
	Concessions at club/Sporting Events	September, 2015-June, 2016
	Restaurant Discount Card/Coupon Sales	September, 2015-June, 2016
	Dodger/Angel Night(s)	September, 2015-October, 2015
	Donation Scratcher Sales	September, 2015-June, 2016
	Faculty/Student Games, Alumni Games and All-Star Games	September, 2015-June, 2016
	Food Truck Nights	September, 2015-June, 2016
	Holiday Gram, Picture Sales	September, 2015-June, 2016
	Jamba Juice Sales	September, 2015-June, 2016
	Jewelry, Flower Sales	September, 2015-December, 2015
	A-Thons including Jog-a-Thon, Swim-a-Thon and Bowl-a-Thon	September, 2015-June, 2016
	Mariachi Night	May, 2015
	Movie Nights	September, 2015-June, 2016
	Off Season Tournaments/Meets	September, 2015-June, 2016
	Partnerships with local restaurants (on and off campus) including Fatburger, Subway, Chik-Fil-A, Joe's Crab Shack, Shakey's and In-N-Out	September, 2015-June, 2016
	Recycling	September, 2015-June, 2016
	School Dances	September, 2015-June, 2016
	Reusable Grocery/Tote Bag Sales	September, 2015
	Snack Sales	September, 2015-June, 2016
	Student Store Sales	September, 2015-June, 2016
	Talent Show(s)	September, 2015-June, 2016
	T-Shirts/Spirit Gear Sales	September, 2015-June, 2016
	Turn-Around Trips	September, 2015-June, 2016
	Yearbook Sales	September, 2015-June, 2016
	<b>Boosters/PTSA</b>	<b>Activity</b>
<p>These fundraisers are sponsored and implemented by the Parent Teacher Student Association and/or Booster Club.</p>	Family Game Night	September, 2015-June, 2016
	Father-Daughter Dance	March, 2016
	Mother-Son Karaoke or Laser Tag	February, 2016
	Community Night at Hollywood Sports	March, 2016-June, 2016
	Golf Tournament(s)	October, 2015-June, 2016

# Paramount High School - West

## Associated Student Body 2015-16 Fundraiser Activities

<b>Club</b>	<b>Activity</b>	<b>Date</b>
<p>Proposed Associated Student Body fundraisers will be assigned to one or more of approved clubs listed below after appropriate protocols have been met.</p> <ul style="list-style-type: none"><li>• Associated Student Body</li><li>• AVID</li><li>• Class of 2019</li><li>• Dance Club</li><li>• Photo Club</li><li>• Unity Club</li></ul>	Snack Sales	September, 2015-June, 2016
	Student Store Sales	September, 2015-June, 2016
	See's Candy Sales	September, 2015-June, 2016
	Catalog Sales	September, 2015-June, 2016
	Picture Sales	October, 2015-June, 2016